

VILLAGE OF ANGEL FIRE
Angel Fire NM 87710
(575) 377-3232
PUBLIC NOTICE
Council Meeting
Tuesday October 14th, 2014 at 5:30pm at Village Hall

Call to Order

Pledge of Allegiance

Roll Call

Approval of Agenda

Approval of Consent Agenda

1. Approval of the September 23rd Regular Council Meeting Minutes

Requests and Responses from the Audience (Limited to 3 minutes)

Announcements and Proclamations

Reports

1. Governing Body Report

2. Manager's Report

3. Staff Report

Old Business

- A. Discussion/Approval of an Ordinance Amending Title 7, Chapter 4, Section 1; Connection to Public System Requirements (2nd Reading) (Public Hearing)**

New Business

- A. Discussion / Approval to Submit an Application for the Volunteer Fire Assistance (VFA) Grant**
- B. Discussion / Approval of Resolution 2014-43 a Resolution Authorizing the Drilling of a Domestic Well Within the service Area of the Village of Angel Fire on Lot 19, Halo Estate Subdivision**
- C. Executive Session Per NMSA 10-15-1H (7)**
 - 1. Threatened Litigation**
 - A. Transfer Agreement Dispute with Resort – Re: RV Resort Project , Approval of Mobile Home Estates Well Lease therefor; Dedication and Acceptance of Water and Sewer Lines , Easements therefor Relating to RV Resort Project and Mobile Home Estates Subdivision.**

Terry Cordova, Village Clerk

Barbara Cottam, Mayor

Post: 10/9/2014

THE PUBLIC IS INVITED TO ATTEND

Next Regular Council meeting will be: October 28th, 2014 at 5:30 pm

Subject to Change Until: Friday October 10, 2014 at 5:30pm

**AGENDA MAY BE PICKED UP AT THE VILLAGE HALL
3388 MOUNTAIN VIEW BLVD., ANGEL FIRE, NM 87710**

AGENDA MAY ALSO BE VIEWED AT OUR WEBSITE: ANGELFIRENM.GOV

IF YOU ARE AN INDIVIDUAL WHO IS IN NEED OF ANY AUXILIARY AID OR SERVICE TO ATTEND THE MEETING ,PLEASE CONTACT THE VILLAGE CLERKS OFFICE 48 HOURS PRIOR TO THE MEETING .

VILLAGE OF ANGEL FIRE
Council Regular Meeting Minutes
Tuesday September 23rd, 2014 at the Village Hall
DRAFT

Call to Order

Mayor Cottam called the meeting to order at 5:30 PM

Pledge of Allegiance

Mayor Cottam called for the Pledge of Allegiance.

Roll Call

Present were Mayor Cottam, Mayor Pro-tem Howe, Councilor Germscheid, Councilor Colenda, Councilor Lanon was absent. Also present Village Depute Clerk Linda Arthur, Village Manager Jay Mitchell was absent. A quorum was present.

Approval of Agenda

Mayor Pro-tem Howe made the motion to approve the agenda, Councilor Germscheid seconded.

Motion carried 3-0

Approval of Consent Agenda

1. Approval of September 9th Regular Council Meeting Minutes

Mayor Pro-tem Howe made the motion to approve the consent agenda, Councilor Germscheid seconded. Motion carried 3-0

Requests and Responses from the Audience (Limited to 3 minutes) –None

Announcements and Proclamations –None

Reports:

- a. **Governing Body Report** Councilor Colenda reported that the wildfire committee would be bringing new ideas to council at the October 14th works session for discussion. He also reported that Mike Davey is the new chairmen for the public works committee.
- b. **Manager's Report** –None
- c. **Staff Reports** –None

Old Business–None

New Business

A. Discussion /Approval of Resolution 2014-42 a Resolution Authorizing Filing of an Application for Financial Assistance from the New Mexico State Board of Finance for an Emergency Water Project

Amos Torres, Public Utilities Superintendent explained that the coffey two well experienced a failure earlier this year rendering it unfit for water production. He along with Rick Tafoya, Public Works Director met with the board of finance to seek funding for the planning, design, construction and construction management for the well. The coffey two well is an important asset to the village, providing approximately 25% of the municipal water supply. The repairs to the well are over \$500,000 thousand dollars. Councilor Colenda asked if this money would be added to the money received from insurance. Amos said yes it would. Amos added that the state has \$2 million dollars statewide for these kinds of projects and that the village was asking for \$200,000 thousand. Councilor Germscheid asked why we were not asking for the full \$500,000 and see if they would award that amount. Amos added that DFA recommended that we only ask for the \$200,000 and that we would have a better chance of getting that. Mayor Pro-tem Howe made the motion to approve resolution 2014-42 a resolution authorizing filing of an application for financial assistance from the New Mexico State Board of Finance for an emergency water project. Councilor Germscheid seconded. With no further discussion the motion carried 3-0 with Mayor Pro-tem Howe-aye, Councilor Germscheid –aye, Councilor Colenda –aye.

1 **B. Discussion /Approval of a Grant Application for Plans of New Station #3 Located**
2 **at 18 Darrel Benjamin Way**

3 Andy Bertges, Fire Chief explained that the lease for the current substation the fire
4 department uses is up in two years. Rather than pay over \$30,000 a year to lease a
5 building the fire department would like to build a new training station at the public
6 works yard. The grant is for the design and plans for the station to go out for bid.
7 Mayor Pro-tem Howe made the motion to approve a grant application for plans of a new
8 fire station number 3 located at 18 Darrel Benjamin Way. Councilor Germscheid
9 seconded. With no further discussion he motion carried 3-0

10
11
12 **Adjournment**

13 Mayor Pro-tem Howe made the motion to adjourn at 5:40 pm, Councilor Germscheid seconded. Motion
14 carried 3-0

15
16 **Passed, Approved and Adopted on this 14th day in October, 2014**

17
18
19
20 _____
21 **Barbara Cottam, Mayor**

22 **ATTEST:**

23
24 _____
25 **Terry Cordova, Village Clerk**
26

VILLAGE OF ANGEL FIRE

Ordinance

**An Ordinance Amending Section 1 Connection to Public System Requirements
Chapter 4, Sewer System Regulations, of Title 7 of Village Code**

7-4-1: CONNECTION TO PUBLIC SYSTEM; REQUIREMENTS: (FOOTNOTE: See also section 8-1-3 of this code)

- A. Connection Required: Upon completion of sewer line installation designed and engineered to serve a specific developed parcel of land within the village, the property owner of such developed parcel of land shall connect to the system within six (6) months of such completion.
- B. The provisions of paragraph A of this section are not applicable to any property owner with an existing advanced septic system that meets current Village and State codes and requirements and whose existing system would require the utilization of an E/ONE grinder pump to be connected to a force main sewer line of the municipal sewer utility unless and until such time as the property owner's septic system fails to meet Village and/or State codes and requirements or the property owner chooses to connect to the municipal sewer utility. In either case, the costs of conversion to connect to the municipal sewer utility shall be the sole responsibility of the property owner and neither the municipal sewer utility nor the Village shall have any financial responsibility for the conversion from the property owner's septic system to connect to the municipal sewer utility.
- C. Connection Specifications: Connections must comply with all applicable rules and regulations of the municipal sewer utility.
- D. Abandonment Of Private System: Within thirty (30) days after connection to the municipal sewer utility for any parcel of land, its property owner shall abandon any existing septic tank on the parcel of land in accordance with applicable laws, rules and regulations.
- E. Penalties: The penalties for any violation of this section shall be as provided in section [1-4-1](#) of this code. Each day that such violation continues to exist shall be deemed a separate violation. (Ord. 2011-03, 1-11-2011)

NOW THEREFORE BE IT ORDANINED by the Angel Fire Village Council approves these amendments to Title 7 of the Village Code.

PASSED, APPROVED AND ADOPTED THIS 14th DAY OF OCTOBER, 2014.

Barbara Cottam, Mayor

ATTEST:

Terry Cordova , Village Clerk

COUNCIL AGENDA ITEM

STAFF RECOMMENDATION

MEETING DATE: October 14, 2014

TO: Mayor / Council and Village Administrator

FROM: Fire Department

SUBJECT: Approval to submit an application for the Volunteer Fire Assistance (VFA) grant for the funding to conduct the Community Wildfire Protection Plan (CWPP) update. The requested funding of \$14,400 is 90% of the \$16,000 required for the update.

Background/Facts : The New Mexico Energy, Minerals and Natural Resources Department is providing up to \$20,000(a 10% match is required) for projects concerning wildland fire prevention. The Village of Angel Fire is in need of a CWPP update.

Alternatives: Provide the funds to update the CWPP through the Fire Funds.

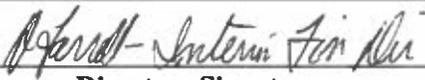
1) Financial Impact and Review:

Financial Impact: Will alleviate financial burden to our funding sources while providing the required update.

Budgeted Item: yes no: Currently not

Funding Source: Fire fund or Fire Excise Tax

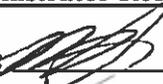
Finance Department Comments and Review:


Finance Directors Signature

2) Attached Documents: Grant Application. Material lists

3) Staff's Recommended Motion: Motion and Second

4) Village Administrator Recommendation:

Approval:  Disapproval: _____ other: _____

Administrator's Comments:

Signature: 

**Exhibit 1
Assistance (VFA) Grant Application
Federal Fiscal Year 2014**

Applicant Name (Municipality, County, Tribe, or Pueblo): Angel Fire Fire Department		County: Colfax
Applicant Mailing Address: PO Box 610 Angle Fire, NM 87710		
Telephone: 5753773347	Fax: 5753776098	E-mail: Abertges@angelfiren.m.gov
Local Government Federal Tax Identification Number: 85-0346751		
Local Government State Identification Number (CRS): 02-059436-004-4		
Fire Department's DUNS#: 8327221195 (Required of all federal financial assistance applicants effective Oct. 2003. Obtain at http://smallbusiness.dnb.com/ or by calling 800-333-0505)		
Is your fire department or your fiscal representative registered at Central Contractor's Registration (CCR)?		
<input checked="" type="checkbox"/> Yes (Registrations <i>MUST</i> be updated through the website every year or you become inactive. Please check your status.) <input type="checkbox"/> No (If no, please go to www.ccr.gov to complete required registration. No assistance can be provided without CCR registration.)		
Applicant certifies that by signing this Application, Applicant is compliant with the requirements of the State Audit Act, NMSA 1978, §§ 12-6-1 through 12-6-14, as well as federal audit requirements. To show compliance, Applicant must submit copies of audit reports for Fiscal Years 10, 11, 12, and 13. Applicants who fail to provide copies of the required audit reports or who fail to meet the federal audit requirements as specified in Exhibit 2 of the RFA will be removed from consideration for funding.		
Rural Fire Department Name: Angel Fire Fire Department		
Mailing Address: PO Box 610 Angel Fire, NM 87710		Contact Person: Andrew Bertges
Telephone: 575-377-3347	Fax: 575-377-6098	E-mail: abertges@angelfiren.m.gov
Grant Amount Requested	\$ 14,400	
Local Government Match	\$ 1,600	
Total Project Costs	\$ 16,000	
1. Is your community population under 10,000? (Check one)		
Yes <input checked="" type="checkbox"/> (proceed to item 2 below) No <input type="checkbox"/> (Applicant does not qualify for VFA)		
2. Which category best describes your project? (Check one)		
A. Training <input type="checkbox"/>	B. Equipment <input type="checkbox"/>	C. Organizing <input type="checkbox"/>
		D. Prevention (VFA only) <input checked="" type="checkbox"/>

3. Do you currently have a cooperative agreement with the Energy, Minerals and Natural Resources Department, Forestry Division? (Check One)	
Yes <input checked="" type="checkbox"/>	
No <input type="checkbox"/>	
If No, do you have an agreement with a federal agency? Which one?	
4. What is your fire department's classification by the State Fire Marshal's Division?	
ISO Class <u>7</u> For how long? <u>5.5</u>	
5. Is your fire department adjacent to federal land? (Check one)	
Yes <input checked="" type="checkbox"/>	
No <input type="checkbox"/>	
Does your fire department use NIMS (ICS) in day-to-day operations?	
Yes <input checked="" type="checkbox"/>	
No <input type="checkbox"/>	
6. Does your fire department initial attack or fight wildland fires on or near federal land? (Check one) Name of federal Fire Manager you work with: <u>Darrol Abeyta(BIA)</u> <u>Ray Corral (USFS)</u>	
Yes <input checked="" type="checkbox"/>	
No <input type="checkbox"/>	
7. If you answered yes to question 6, Check (✓) agency below.	
Bureau of Land Management <input type="checkbox"/>	National Park Service <input type="checkbox"/>
Bureau of Reclamation <input type="checkbox"/>	Fish and Wildlife Service <input type="checkbox"/>
Bureau of Indian Affairs <input checked="" type="checkbox"/>	U.S. Forest Service <input checked="" type="checkbox"/>
8. Wildland fire training? (indicate number of people who have completed each course)	
Basic wildland training (S-130, S-190)? <u>16</u>	Advanced wildland training (S-205, S-290)? <u>5</u>
9. How many engines does your fire department have?	
Wildland? <u>4</u>	Structural? <u>3</u>

10. Project description, objectives and benefits - IF REQUESTING EQUIPMENT, ATTACH AN ITEMIZED LIST INCLUDING COST/ITEM

The Village of Angel Fire Fire Dept is requesting funding to update the Village's Community Wild Fire Protection Plan(CWPP). The Current CWPP was implement in 2009 and is in need of updating. Many of the items recommended have been accomplished and additional projects have been discovered and are in need of being implemented. Our wildfire protection committee would like to update, add and implement these new projects to this plan to follow the current committee's and community's goals in wild fire protection. An update to the plan will give the Village a guide to follow and allow us to direct funding accordingly. The update would be conducted by the originators of the plan, Anchor Point. This group already has the background of the Village, the collected data and research of the current plan. Their estimate was \$16,000 to help the committee and Fire Dept conduct this update.

11. Please describe proposed project budget, by item.

1. Item	2. Federal Grant Amount*	3. Applicant Match**	4. Total Item Cost
Example: Wildland coordinator	\$20,000.00	\$2,000.00	\$22,000.00
20,000 x 1.10 = Total with Match (column 4)			
Grand Total	\$ 14,400.00	\$ 1,600.00	\$ 16,000.00

* The grant award amount (Column 2) will be 90 percent of total project cost (Column 4)

** Applicant match (Column 3) must be 10 percent of total project cost to be eligible for funding.

As a suggestion from program managers, when you draft your budget, list all items for which you are applying funding for and enter the total cost for each item in Column 4, then calculate the Grand Total. Applicants have the option to apply local match to each item. The grand total for local match MUST equal 10 percent.

Hint: To calculate applicant match of 10% for any grant amount, use this formula as an example.

- A) Grant Amount (Column 2) x 1.10= Total Cost with Match Included (Column 4)
 $\$10,000 \times 1.10 = \$11,000.00$ - Total Cost with Match Included
- B) Total Cost for item (Column 4) /1.10 = Federal Grant Amount(Column 2)
 $(\$11,000 / 1.1) = \$10,000$ - Federal Grant Amount (Column 2)

OFFICIAL REPRESENTATIVES

The VFA program manager designates the people listed below as the official representatives responsible for overall fiscal and programmatic supervision of the grant and may contact them during the application review process. Please print legibly.

FISCAL REPRESENTATIVE	PROGRAM REPRESENTATIVE
Name: Debbie Ferrel	Name: Andrew Bertges
Title: Interim Finance Director	Title: Fire Chief
Mailing Address: PO Box 610, Angel Fire, NM 87710	Mailing Address: PO Box 610, Angel Fire, NM 87710
Telephone: 575-377-3232	Work Telephone: 575-377-3347 Cellular Number 505-603-0416
Fax: 575-377-3280	Fax: 575-377-6098
Email: dferrel@angelfiren.m.gov	E-mail: abertges@angelfiren.m.gov
Other Contact Information:	Other Contact Information:

This application for VFA funding is hereby approved for submittal.

Signature of Authorized Local Government Representative

Print Name

Title

Date Application Submitted

COUNCIL AGENDA ITEM
STAFF RECOMMENDATION

MEETING DATE: 14 October 2014

TO: Mayor / Council and Village Manager

FROM: Christine Breault, Administrative Assistant

SUBJECT: Request to drill a domestic well

Background/Facts : Morgan & Kellie Prindle have purchased a lot in the Halo Terrace Estates subdivision and want to build a house there. Currently the Village does not have any water lines in the area. They are requesting permission to drill a domestic well.

Alternatives: - Approve the resolution as drafted or amend it as needed.

1) **Financial Impact and Review:**

Financial Impact:

Budgeted Item: N/A **no:** N/A

Funding Source: N/A

Finance Department Comments and Review:

Finance Directors Signature

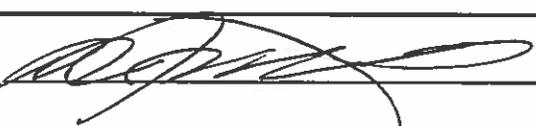
2) **Attached Documents:** Resolution

3) **Staff's Recommended Motion:** Move and second to grant permission for the drilling of a domestic well on lot 19, Halo Estates subdivision.

4) **Village Manager's Recommendation:**

Approval:  Disapproval: _____ other: _____

Manager's Comments:

Signature: 

RESOLUTION NO. 2014-43

**A RESOLUTION AUTHORIZING THE DRILLING OF
A DOMESTIC WELL WITHIN THE SERVICE AREA OF
THE VILLAGE OF ANGEL FIRE ON
LOT 19, HALO ESTATE SUBDIVISION**

WHEREAS the property owner of Lot 8, Block 2, Halo Terrace Estates Subdivision on Horseshoe Bend wishes to build a home on the subject lot; and

WHEREAS the Village does not have water available on Horseshoe Bend; and

WHEREAS a domestic well is the only option for the delivery of water to this location.

NOW THEREFORE BE IT RESOLVED by the Angel Fire Village Council to grant the drilling of a domestic well on Lot 8, Block 2, Halo Terrace Estates Subdivision within the Angel Fire Service Area with the following conditions:

1. Current or future property owner will not protest any future improvement districts affecting subject lot.
2. Subsequent to any future water line extension past this subject lot, the property owner will tie to the village water system in accordance with Section 7-3-2 of the Village Code.
3. Prior to the issuance of a Certificate of Occupancy the property owner will pay the calculated water rights acquisition fee.

PASSED, APPROVED AND ADOPTED THIS 14th day of October, 2014

Barbara Cottam, Mayor

ATTEST:

Terry Cordova, Village Clerk