

Lodgers Tax Committee Meeting

MINUTES

MARCH 1, 2011

11:00AM

VILLAGE HALL

MEETING CALLED BY	Rogers Lanon
TYPE OF MEETING	Lodgers Tax Committee
FACILITATOR	
NOTE TAKER	Tracy Orr
TIMEKEEPER	11:04am
ATTENDEES	Rogers Lanon, Gary Davis, Wayne Hajovsky, Deborah May, Tulima Mauga, Tracy Orr

Agenda topics

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL, APPROVAL OF AGENDA, APPROVAL OF MINUTES

DISCUSSION	The meeting was called to order by Rogers Lanon at 11:04am. The Pledge of Allegiance was recited.	
	Present at the meeting were Chairperson Rogers Lanon, Councilwoman Deborah May, Gary Davis, Wayne Hajovsky and Tracy Orr. Tulima Mauga was present as well and is awaiting appointment to this committee by Council. Deborah Leininger was absent.	
	Gary Davis made a motion to approve the agenda. The motion was seconded by Wayne and passed unanimously. There were no minutes from the last meeting as there was no quorum.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Tracy Orr to prepare Council Agenda Item for the acceptance of Tulima Mauga to the Lodgers Tax Committee	Tracy Orr	Done

OLD BUSINESS

DISCUSSION	1) Add new member to committee-Tulima Mauga has been recommended to join the Lodgers Tax Committee. Her acceptance by Council will be at the Council meeting on March 8, 2011.
	2) Grading Process-Newness of event should play a bigger role in our grading process. It was decided that the points awarded on the RFP should be changed. The changes include awarding 25 points for #6, 7, and 8 on the RFP; award 30 points for #3; 10 points for #11 and 5 points for #12.
	3) Review RFP-The RFP was reviewed and the following changes were made: Combine #6, 7 and 8 but leave all the bullet points; under Organizational financials and budget, add detailed advertising budget and detailed marketing plan; delete #10; change #11 and add "provide examples of new innovations in recent years that increased lodgers tax" and "how does your event provide a unique opportunity to generate lodgers tax in Angel Fire; change the point value of #11 to 10 points; #13 should read "have you adhered to the lodgers tax committee rules and guidelines and provided all documents requested".

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Tracy Orr will re-work the RFP and grading system and send them out to the committee for final review	Tracy Orr	March 4, 2011

NEW BUSINESS

DISCUSSION	1) Update of Lodgers Tax Receipts-Tracy Orr reported that we collected \$76,688.69 for December. Tracy Orr received information later that some of this amount included \$8,000 in delinquent lodgers tax payments that were caught up in December.
	2) Capping Recipient Funds-the committee was against capping the amounts available for recipients
	3) Use of Funds for Police/Fire Departments-the committee is in favor of the police and fire departments asking for funds for salaries for events they are required to work.
	4) Reserve Fund-The committee wants to make sure that the Village is collecting the reserve funds we are required to collect.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Tracy Orr to get Lodgers Tax Receipt figures for February (which are January's receipts) and report back to the committee	Tracy Orr	March 4, 2011

REQUESTS AND RESPONSES FROM AUDIENCE

DISCUSSION	There were no audience members present	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

NEXT MEETING AND ADJOURNMENT

DISCUSSION	The next meeting is scheduled for Tuesday, May 3 rd at 10am at Village Hall. This meeting will be where the committee will receive the RFP's to grade. The committee will meet again on Thursday, May 12th at Village Hall to recommended to Council the proposed amounts allocated to the recipients.	
	Gary Davis made a motion to adjourn the meeting. Wayne Harjovsky seconded the motion and the motion passed unanimously. The meeting was adjourned at 12:01pm.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Tracy Orr to prepare new RFP and once approved, get it advertised in the newspaper.	Tracy Orr	March 9, 2011

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OBSERVERS	
RESOURCE PERSONS	
SPECIAL NOTES	