

VILLAGE OF ANGEL FIRE FLOODPLAIN PERMIT PROCESS

PERMIT NO. ____ - ____

Section I----General Provisions

*NOTE: Applicant to Read and Sign

1. No work of any kind may start until a permit is issued.
2. The permit may be revoked if any false statements are made herein.
3. If revoked, all work must cease until permit is re-issued.
4. Development shall not be used or occupied until a Certificate of Compliance is issued.
5. The permit will expire if no work is commenced within six months of issuance.
6. Applicant is hereby informed that other permits may be required to fulfill local, state, and federal regulatory requirements.
7. Applicant hereby gives consent to the Local Administrator or his/her representative to make reasonable inspections required to verify compliance.

I, THE APPLICANT, CERTIFY THAT ALL STATEMENTS HERIN AND IN ATTACHMENTS TO THIS APPLICATION ARE, TO THE BEST OF MY KNOWLEDGE, TRUE AND ACCURATE.

APPLICANT'S SIGNATURE _____ DATE: ____/____/____

Section II----Proposed Development

PROJECT OWNER(S): _____ PHONE (____) _____
STREET/ P.O. BOX _____ CITY/ST. _____ ZIP _____

CONTRACTOR: _____ PHONE (____) _____
STREET/ P.O. BOX _____ CITY/ST. _____ ZIP _____
NM STATE LICENSE # _____

ENGINEER: _____ PHONE (____) _____
STREET/ P.O. BOX _____ CITY/ST. _____ ZIP _____
NM STATE LICENSE # _____

LOCATION OF PROJECT:

Physical Address _____
Subdivision: _____ Lot# _____ Blk# _____

ZONING DISTRICT:

___ Residential ___ Commercial ___ Overlay Zone MVB ___ O-District

A. DESCRIPTION OF WORK:

___ New Construction ___ Addition ___ Alteration/ Repair ___ Demolition ___ Other

Estimated cost of project \$ _____

B. OTHER DEVELOPMENT ACTIVITIES:

___ Clearing ___ Fill ___ Grading ___ Individual Water or Sewer System
___ Street, Road or Bridge ___ Drainage improvements
___ Watercourse Alteration ___ Subdivision
___ Mining ___ Drilling ___ Other (Please explain) _____

After completion of above sections Applicant submits this to the Local Administrator for review.

Section III Floodplain Determination (To be completed by the Administrator)

The proposed development is located on FIRM Panel No. _____, Dated _____

The proposed development:

___ Is NOT located in a Special Flood Hazard Area (notify applicant the application review is complete and NO FLOODPLAIN DEVELOPMENT PERMIT IS REQUIRED)

___ Is partially located in the SFHA, but building/development is NOT.

___ Is located in a Special Flood Hazard Area

FIRM Zone designation is _____

“100 year” flood elevation at the site: _____ ft. NGVD (MSL)

___ Unavailable

___ Is located in the floodway.

FBFM panel no. _____ Dated _____

(if different from the FIRM panel and date)

___ See section IV for additional instructions.

SIGNED BY: _____ Date _____

Section IV Additional Information Required (To be completed by the Administrator)

The applicant must submit the documents checked below before the application can be processed:

___ A site plan showing the location of all existing structures, water bodies, adjacent roads, lot dimensions, and proposed development.

___ Development plans, drawn to scale and specifications, including where applicable: details for anchoring structures, proposed elevation of lowest floor (including basement), types of water resistant materials used below the first floor, details of flood proofing of utilities located below the first floor, and details of enclosures below the first floor.

Also _____

___ Subdivision or other development plans. (If the subdivision or other development exceeds 50 lots or 5 acres, whichever is lesser, the applicant must provide “100 year” flood elevations if they are not otherwise available).

___ Plans showing the extent of watercourse relocation and/or landform alterations.

___ Change in water elevation (in feet) _____ Meets ordinance

___ Yes ___ No

___ Top of new compacted fill elevation _____ ft. NGVD (MSL)

___ Flood proofing protection level (non-residential only) _____ ft NGVD (MSL).

For flood-proofed structures, applicant must attach certification from registered engineer or architect.

___ Certification from a registered engineer that the proposed activity in a regulatory flood way will not result in any increase in the height of the “100 year” flood. A copy of all data and hydraulic/hydrologic calculations supporting this finding must also be submitted.

___ Other _____

Section V Permit Determination (To be completed by the Local Administrator)

I have determined that the proposed activity: A. Is
B. Is not

in conformance with provisions of local law Ordinance _____ . The permit is issued subject to the conditions attached to and made part of this permit.

SIGNED BY: _____ Date _____

If Box A is checked, the local administrator may issue a developmental permit upon payment of fee.
If Box B is checked, the local administrator will provide a written summary of deficiencies. Applicant may revise and resubmit an application to the local administrator or may request a hearing from the board of appeals.

Appeals: Appealed to the board of appeals Yes No
Hearing date _____
Appeals Board decision- approved Yes No

Reasons/conditions: _____

Section VI As-Built Elevations (To be submitted by the Applicant before certification of compliance is issued).

The following information must be provided for structures that are part of this application. This section must be completed by a registered professional engineer or a licensed land surveyor (or attach a certification to this application). Complete 1 and 2 below.

1. Actual (as-built) elevation of the top of the lowest floor, including basement is: _____ ft. NGVD (MSL)
2. Actual (as-built) elevation of flood proofing protection is _____ ft. NGVD (MSL).

Section VII Compliance Action (To be completed by the Local Administrator)

The local administrator will complete this section as applicable based on inspections of the project to ensure compliance with the community’s local law for flood damage prevention.

Inspections: Date _____ By _____ Deficiencies? Yes No
Date _____ By _____ Deficiencies? Yes No
Date _____ By _____ Deficiencies? Yes No
Date _____ By _____ Deficiencies? Yes No

Section VIII Certificate of Compliance (To be completed by the Local Administrator)

Certificate of compliance issued: Date _____ By _____

Please call the Village of Angel Fire for required inspections.
Village of Angel Fire – Christine Breault, Administrative Assistant - 575-377-7004
Office hours: 8:00 A.M. to 12:00 P.M. & 1:00 P.M. to 5:00 P.M, M-F