

VILLAGE OF ANGEL FIRE
Council Work Session Minutes
Tuesday March 18th, 2014 at the Village Hall

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Call to Order

Mayor Cottam called the meeting to order at 4:00pm

Pledge of Allegiance

Mayor Cottam called for the Pledge of Allegiance

Roll Call

Present were Mayor Cottam, Mayor Pro-tem Howe, Councilor Germscheid, Councilor Colenda, Councilor Lanon. Also present Village Manager Jay Mitchell and Village Clerk Terry Cordova. A quorum was present.

Approval of Agenda

Mayor Pro-tem Howe made the motion to approve the agenda, Councilor Germscheid seconded. Motion carried 4-0

Council Work Session:

1. Discussion of Village Committees

Mayor Cottam went over the current committees and it members. The following changes were considered: Doing away with the Economic Development and Citizens Financial Review .Name change for Roads / Public Works to Public Works /Public Utilities. Combining Trails with Recreation. Adding Rogers Lanon as council representative to Motorized Trails. Adding a new committee, Fire Wise with Brinn Colenda as council representative.

2. Discussion of Village Departments

Manager Mitchell stated that the current structure from a management point of view did not need to be changed. I am extremely happy with what we have. (See Attached)

3. Preview of 2014/2015 Budget Priorities / Requirements

Manager Mitchell stated that the plan is much the same as last year. The first budget public hearing will be March 25th with a second one on April 15th. (See Attached)

Adjournment

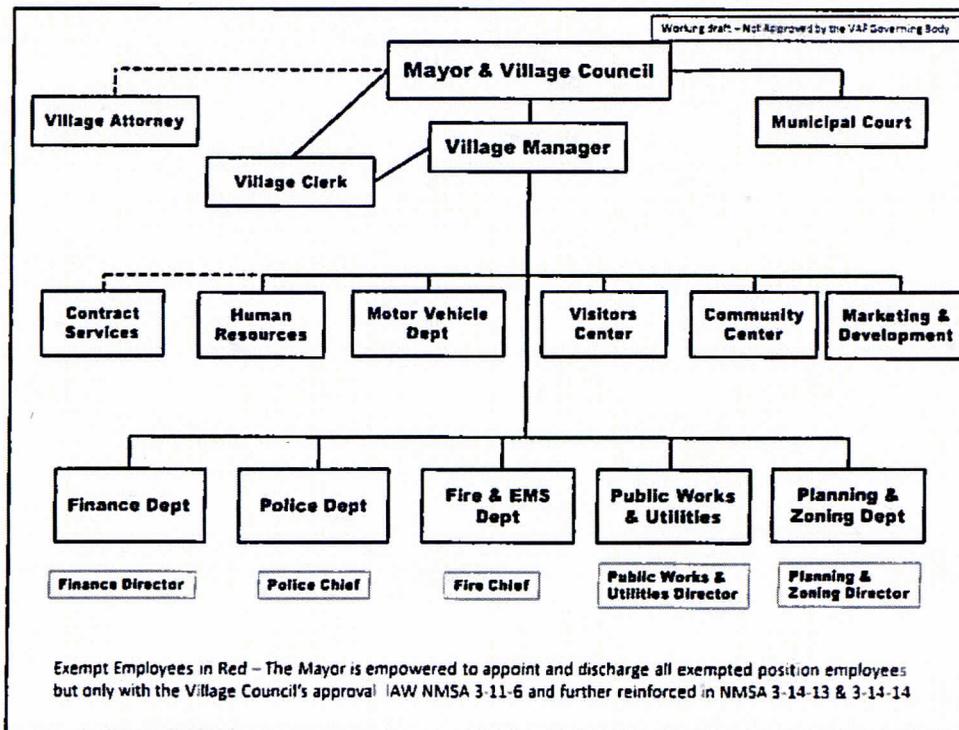
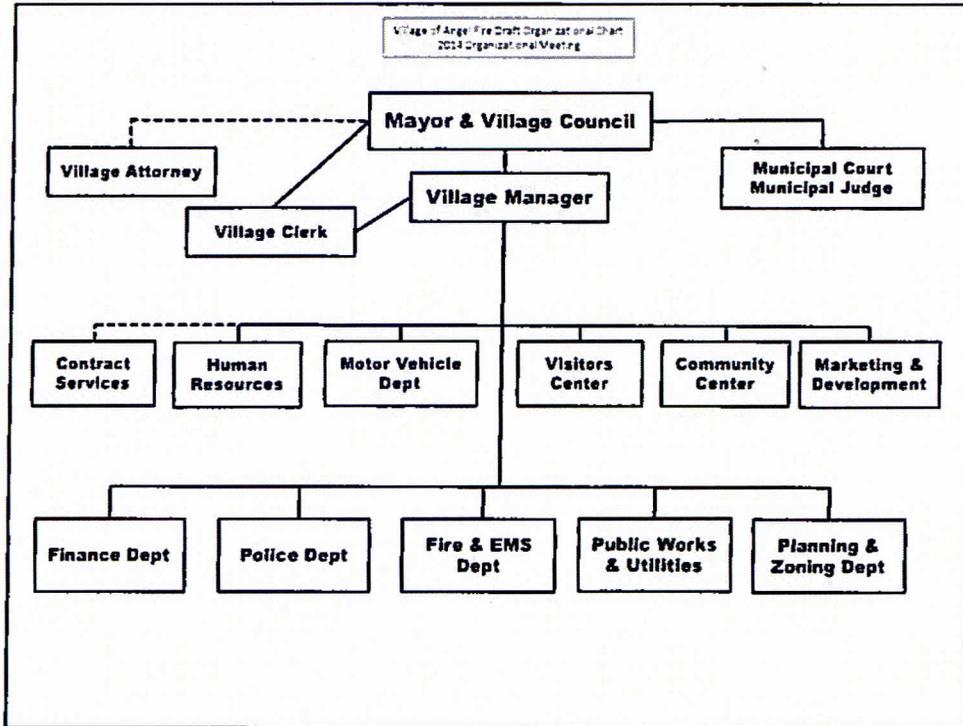
Mayor Cottam adjourned the meeting at 4:49 PM

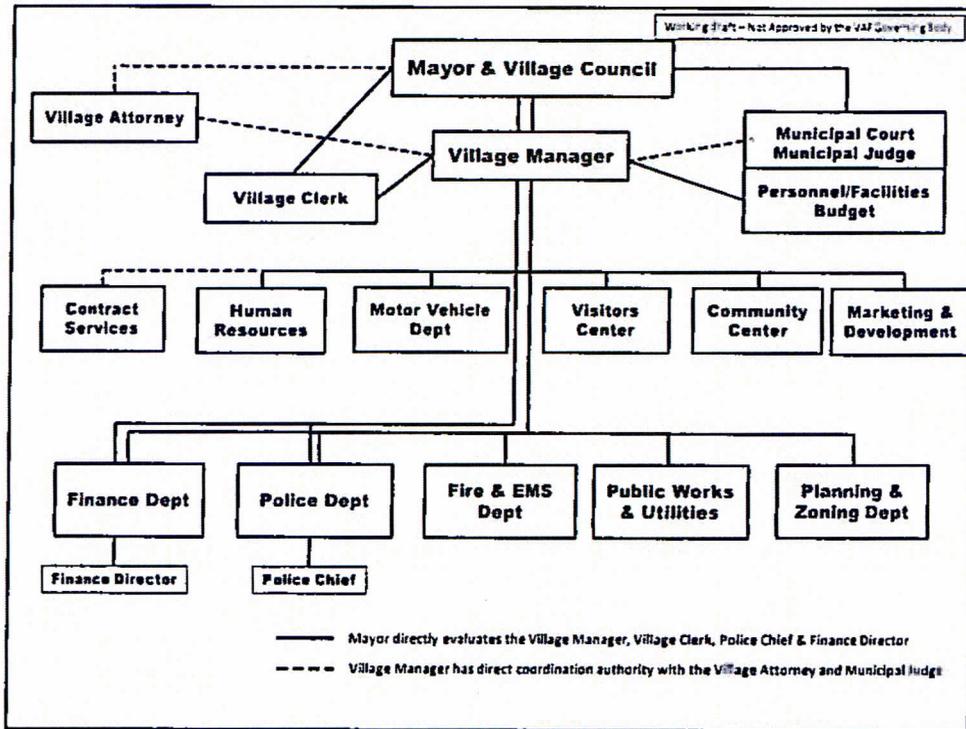
Passed, Approved and Adopted on this 8th day in April, 2014


Barbara Cottam, Mayor

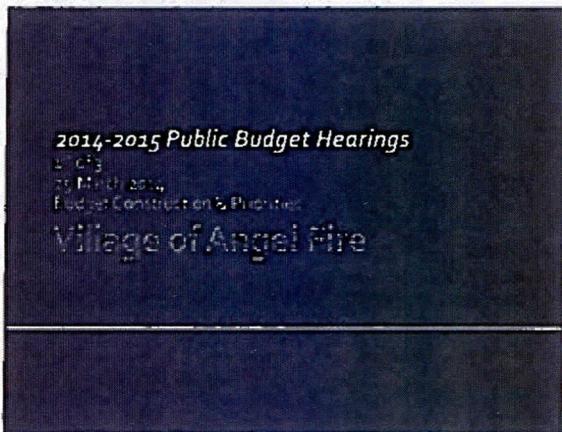
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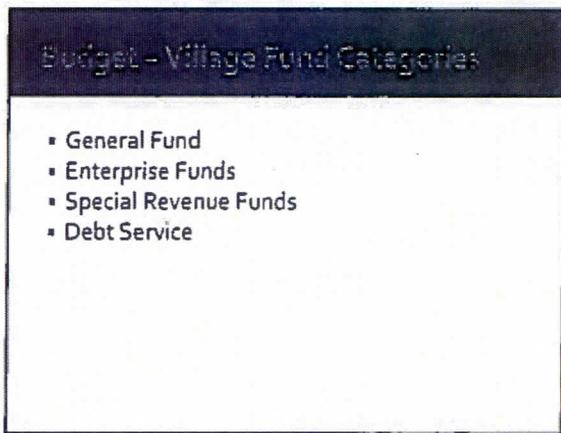

Terry Cordova, Village Clerk











Budget – Village Fund Categories

- **General Fund**
 - Village's Principal Operations Fund
 - Divided into Village Departments for Management & Budgeting purposes

Budget – General Fund Departments

- Mayor & Council
- General Overhead – New in FY 2013-14
- Municipal Court
- Administrative/Executive
- Human Resources
- Finance Department
- Tourism
- Community Center
- Planning
- Police/Public Safety
- Fire Department
- Streets

Budget – Village Fund Categories

- **Enterprise Funds**
 - Village's Separate and Distinct "Businesses"
 - Waste Water Fund
 - Solid Waste Fund
 - Water Fund
 - Allen Fields Operations & Maintenance - New
 - Wildfire Protection Fund - New

Budget – Village Fund Categories

- Special Revenue Funds
 - Special Corrections
 - State EMS
 - Wildland Fires
 - State Fire Protection
 - Law Enforcement Protection
 - Traffic Safety/DWI -New
 - Lodgers Tax
 - Sports & Recreation
 - Shuter Library
 - NM Clean & Beautiful
 - Motor Vehicle Division
 - Public Safety Bldg
 - SAD
 - Coop NMDOT
 - NM DOT Navation Coop

Budget – Village Fund Categories

- Debt Service
 - General Obligation Bonds – None (Delinquent Property Taxes)
 - Debt Service (Loans)
 - Debt Service – GRT Intercepts

Budget – Sources of Revenue – General Fund

- Taxes
 - Franchise
 - GRT/State GRT
 - Property
 - Gas (State & County)
- Fees/Services
 - Ambulance Services
 - Other
- Grants – Small Cities
- Licenses & Permits
 - Building/Signs/Variance
 - Encroachment
 - Liquor Licenses
 - Business Registrat ons
- Fines & Others
 - Court Fines & Other
- Donations/Reimb/Oth
 - Special Events
 - AFCC – Rent/Day Camp

Budget – Sources of Revenue
-Enterprise

- Utility Sales & Services
- Recycling
- Water Availability/Fire Protection
- Other Fees

Budget – Sources of Revenue
-Special Funds

- Varies by Funds
 - Grants
 - Wildland Fires – Revenue
 - Lodgers Tax
 - Sports & Recreation Tax
 - MVD Fees
 - Assessments

Budget – Priority of Execution (Monthly)

- Payroll & Payroll Related Expenses
- Debt Service
- Accounts Payable
- Grants/COOPs/Partnerships
- Other Executable (Value added) Expenditures

Budget – 2014-15 Priorities

(as surmised from Mayoral & Council interactions)

- Get the Village Financials In-order!
- Accounts Payable and Outstanding Debt
- Operations & Maintenance of Existing Infrastructure – IT, Utilities, Buildings, Roads and Other Assets Owned by the Village
 - (Right the 1st time)

Budget Priorities

- Audit Findings Resolution
- Effective & Efficient Workforce
- Practices & Procedures
 - Standards
 - Continuity
 - Accuracy
- General Ledger
- Accounts Payable
- Accounts Receivable

Budget Priority

- Village Resident Concerns
 - Wildfire Mitigations
 - Water/Waste Water Management
 - Infrastructure Maintenance/Improvements
 - Marketing Improving Business Economy
 - Health & Safety
- Village Resident Input
 - ?
- Next Budget Hearing – Proposed FY 2014-15
Budget – 3 00PM, 15 April 2014
