

VILLAGE OF ANGEL FIRE
Council Work Session Minutes
Tuesday, March 26th 2013 at the Village Hall

Call to Order

Mayor Cottam called the meeting to order at 3:30 PM

Pledge of Allegiance

Mayor Cottam called for the Pledge of Allegiance

Roll Call

Present were Mayor Cottam, Mayor Pro-tem Howe, Councilor Germscheid, Councilor Welker, Councilor Colenda. Also present Village Manager Jay Mitchell and Village Clerk Terry Cordova. A full quorum was present.

Approval of Agenda

Mayor Pro-tem Howe made the motion to approve the agenda, Councilor Welker seconded. Motion carried 4-0

Council Work Session:

1. Introduction of New Employees

Mayor Cottam introduced the Villages newest employees:

Michael Turri- Visitor Center

Lee Vetrano- Admin

Pablo Archuleta- Water Department

Crystal Romero- MVD

Lori Long- Finance

2. Discussion of Amendments to Title 2 Personnel Policy of the Village Code

Manager Mitchell went over the changes to title 2, chapters 3 and 4. These are changes that were not included in the original first reading and will be on the agenda for the April 9th council meeting. (Copy of the complete title changes can be reviewed in the office of the village clerk)

3. Discussion of NEOGOV Onboard/Perform Human Resource Programs

Manager Mitchell went over the programs and their benefits to the village. The one time set up of \$8,000.00 will be made in this year and the reoccurring charges of \$12,000.00 will be placed in the upcoming budget. Mayor Pro-tem Howe thinks this is a great program but was unsure that a village our size needed this. Councilors Welker and Colenda both agreed with Mayor Pro-tem in that at this time we did not need this. Mayor Cottam added that she felt the money spent could be used to improve more of our accounts payable. Councilor Germscheid stated the Resort was also looking at automating HR, but that the resort turnover rate is not the same. She also asked about the use of Richard Dickerson, the villages HR consultant. Manager Mitchell stated that Mr. Dickerson has not and that it was not part of his contract to track or develop an evaluation system, to do that without the system I will be submitting for a part time HR personnel coordinator that will cost the village \$31,883.00 for 30 hours a week. Mayor Pro-tem Howe asked that we go to the next step and have Manager Mitchell bring before council the alternatives should they not purchase the program. He does not think that anyone is opposed to the program, just is this the time yes or no. Councilor Germscheid asked if council could have a demonstration on NEOGOV so as to see if the evaluation system was something Mr. Dickerson could do or if in fact the program would be better. Payroll Clerk Waverly Bell stated that the current financial system Incode has a HR program that we purchased and that maybe we could look into seeing if it had what we were needing ,as we are paying for the program and I need it to do payroll .

4. Financials

Mayor Pro-tem Howe started by asking how the expenditures compared to revenues. Finance Director Lupita De Herrera explained that every department has been given this budget and have worked hard to stay within it. Lupita did say our revenues are up but it has also helped to pay down outstanding accounts payables. Mayor Pro-tem Howe asked how we are doing at paying off the Line of credit that we have with the bank. Both Lupita and Manager Mitchell said that they

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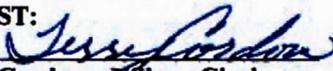
will be meeting with bank in April. Lupita gave an update on audits saying that 2011 should be done by the 2nd week in June. Audits for 2012 and 2013, Lupita and the auditors are looking at doing both at the same time which would mean the village would be current.

I. Adjournment

Mayor Pro-tem Howe made the motion to adjourn at 5:08pm, Councilor Colenda seconded. Motion carried 4-0

Passed, Approved and Adopted on this 9th day in April, 2013


Barbara Cottam, Mayor

ATTEST: 
Terry Cordova, Village Clerk