

VILLAGE OF ANGEL FIRE
Council Work Session Minutes
Tuesday October 30th, 2012 at the Village Hall

Call to Order

Mayor Cottam called the meeting to order at 4:00 PM

Pledge of Allegiance

Mayor Cottam called for the Pledge of Allegiance

Roll Call

Present were Mayor Cottam, Councilor Germscheid, Councilor Welker, Councilor Colenda. Mayor Pro-tem Howe was absent. Also present Village Clerk Terry Cordova and Village Administrator Jay Mitchell. A full quorum was present.

Approval of Agenda

Councilor Welker made the motion to approve the agenda, Councilor Germscheid seconded. Motion carried 3-0

Council Work Session:**1. Financial Report –Lupita De Herrera**

Lupita De Herrera, Finance Director, explained that the financials were for July, August and September, that they were for the general and enterprise funds only as all the others were for the transfers in and out related to debt service. Councilor Colenda asked if Lupita had, had a chance to check into why GRT was down. Lupita stated that she called and left a message for someone at NM Tax and Revenue and had not yet heard back from them. Councilor Germscheid asked if the GRT from the construction of the sports field and PID would have made any difference in the GRT. Lupita said she was looking into that. Lupita added that if council ever had any questions to please come by finance and see her.

2. Discussion of Accepting the Subdivision Improvements for Chalets Unit 2G Subdivision Located in the Village of Angel Fire

Jay Mitchell, Village Administrator explained why this item was moved off the regular council agenda and placed on the work session. He stated that there were a lot of question concerning the PID and felt that there needed to be more discussion before the council moved forward. One of the issues is the warranty process and substantial completion dates. (Please see attached) Rick Tafoya ,Public Works Director , Sally Sollars ,Carl Abrams ,Steve Oliver with the PID all took part in the discussion along with council .

I. Adjournment

Councilor Germscheid made the motion to adjourn at 4:54pm, Councilor Welker seconded. Motion carried 3-0

Passed, Approved and Adopted on this 13th day in November, 2012


 Barbara Cottam, Mayor

ATTEST:


 Terry Cordova, Village Clerk

Substantial Completion Log AF PID Roadway & Infrastructure Improvements Project 2007-1
Date: 10/17/12

Subdivision or Partial Description	Substantial Completion	Village Council Acceptance	KC Energization Date	Punch List Complete (excluding As-Builts)	As-Builts	Recommended Village 11-Month Walk-Through	Warranty End
1 Country Club Unit 1A	10/28/2010	11/16/2010	pending	11/9/2010	7/5/2011	9/28/2011	10/28/2011
Country Club Unit 1A Utility Revisions	6/13/2012			10/17/2012		5/14/2013	6/13/2013
2 Country Club 1B (Partial) Water Storage Tank	12/8/2010			See Item 8	See Item 8	11/8/2011	12/8/2011
3 Chalets Unit 1A (Partial) Caballo Lane	6/7/2011	8/9/2011	pending	8/2/2012	7/28/2011	5/7/2012	6/6/2012
Chalets Unit 1A (Partial) Caballo Lane 2012 Utility Revisions	6/11/2012			8/20/2012		5/12/2013	6/11/2013
4 AF West Village (Partial) Valle Grande Trail South Chip Seal	7/12/2011	8/9/2011		See Item 6	See item 6	6/11/2012	7/11/2012
5 Chalets Unit 4	7/24/2011	9/27/2011	Jul-11	10/17/2012		6/23/2012	7/23/2012
Chalets Unit 4 2012 Utility Revisions	6/15/2012			10/17/2012		5/16/2013	6/15/2013
5 Country Club Units 1&2	8/29/2011	9/27/2011	Jul-11	8/20/2012		7/29/2012	8/28/2012
Country Club Units 1&2 2012 Utility Revisions	8/24/2012					7/25/2013	8/24/2013
6 AF West Village	9/8/2011	9/27/2011	Jul-11	10/17/2012		8/8/2012	9/7/2012
AF West Village 2012 Utility Revisions	8/24/2012			10/17/2012		7/25/2013	8/24/2013
7 AF Village North	9/8/2011	9/27/2011	May-12	10/25/2011		8/8/2012	9/7/2012
AF Village North 2012 Utility Revisions	10/10/2012			10/10/2012		9/10/2013	10/10/2013
8 Country Club Unit 1B (no 2012 Utility Revisions)	9/14/2011	10/25/2011	Aug-11	8/20/2012		8/14/2012	9/13/2012
9 Chalets Unit 2G (no 2012 Utility Revisions)	8/1/2012	pending	Aug-11			7/2/2013	8/1/2013
10 Project-Wide							
11 Chalets Unit 1A (Partial) El Vado Place (Reiman)	pending	pending	pending			#VALUE!	#VALUE!

Warranty Process Village/PID/AUI

1. One Year Warranty begins at Certificate of Substantial Completion date.
2. Warranty is assigned to PID and then transferred to Village at acceptance.
 - a. Substantial Completion Walk-Through with Village
 - b. Punch List Developed
 - c. HDR Engineering Verifies Completion of Punch List Items
 - d. Village Warranty Walk-Through during the 11th month of the Warranty Period to identify any items of concern
 - e. Items identified within the one year warranty period are covered under the warranty
3. Should any items arise during the warranty period, Village to contact Marshall Vickers, AUI at 505-242-4848 (office) or 505-975-7000 (cell).
4. HDR Engineering is available to assist in evaluating whether a particular item would be considered warranty (AUI responsibility) or normal maintenance activities (Village responsibility).