

VILLAGE OF ANGEL FIRE
Council Work Session
Tuesday September 27th, 2011 at the Village Hall

I. **Call to Order**

Mayor Hamilton called the meeting to order at 2:00PM

II. **Pledge of Allegiance**

Mayor Hamilton called for the Pledge of Allegiance

III. **Roll Call**

Present were Mayor Hamilton, Mayor Pro-tem Howe, Councilor Germscheid, Councilor May, Councilor Welker. Also present were Village Administrator Larry Leahy and Village Clerk Terry Cordova. A full quorum was present.

IV. **Approval of Agenda**

Mayor Pro-tem Howe made the motion to approve the agenda with the following change, that Item 6 be moved to item 1 and all others will move down one space, Councilor Welker seconded the motion. Motion carried 4-0.

Council Work Session:

1. **Discussion about ATV Ordinance –John Perkins**

Acting Police Chief John Perkins opened by saying that with this ordinance all ATV drivers would have to meet all state requirements and would have to follow Village requirements which would mirror the states. The ordinance would allow the Village to require ATV drivers to register for one year at a time and would charge a fee that would be approved by Council. Chief Perkins talked about the trails that were approved for ATV use. Mark Rivera Community Development Director further explained where the ATV access was and that there was no access from Village of Angel Fire. Council agreed that this is something that needed to be looked into further and would like to see some public input. This item will be placed on the October work session and a public input item will be placed on the agenda in October.

2. **Refuse Rates –Mark Rivera**

Administrator Leahy explained the current rate schedule. Single family will stay the same and multi- family will also stay the same. A change that would be seen is a reduction in home occupancy business, there would not be dual billing for these, there would be a simple billing for these and Mark Riviera Community Development Director suggested that there would need to be some change in the business license rule in some regards to this. Where someone would have a light business office they would be charged at this lower rate. The medium user would pay what they are paying currently. A multiple business building would in fact be billed like the light volume user; this is where we really need some feedback. What we would like to do is tie this back to the business license where the license describes the occupancy allowed for the building. The description is not currently on the application form. There would also be a refuse classification on the application that can be used to determine their rate. Administrator Leahy went over the different rates that are currently being charged to heavy volume users and the problems we have run into. Council went on to discuss the difference between restaurants versus lumber yards, placement of dumpsters and price per dumpster. Staff was given the directive to rework and bring back to council for review.

3. **ICIP (Infrastructure Capital Improvement Plan**

Mark Rivera Community Development Director explained that this was an annual program put on by the New Mexico Department of Finance and Administration. This a voluntary program with the administration working towards 100% participation at this time they have 99%. A publication is put together of all the municipalities and communities and presented to the legislators prior to the legislative session. What the legislators look at is our top 5 priorities. After discussion the following was decided: Move #1 Plaza del Sol project down to position #5. Move projects 2 thru 5 up one position to become projects 1 thru 4; identify project 2013-09 as "Complete phase 1 of the Sports Complex".

1 **4. Update in the Thinning Project – Patti Galliher**

2 Patti Galliher Human Resources Director gave a report on the thinning projects. Please see
3 attached reports.
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5 **Break – 4:00pm**

6 **Return – 4:05pm**
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8 **5. Discussion on Enforcement of Codes – Mark Rivera**

9 Councilor May explained why she had this item placed on the agenda. She feels that we are
10 running into a critical situation because we are unable to enforce many of our ordinances or
11 covenants that are in place. There are several things that we allow to happen that we have not
12 been enforcing. Councilor May would like to see more control. Mark Rivera went over some
13 of the problems that they were currently facing and pointed out that the current code was
14 created to assist in the enforcement of subdivision covenants. Councilor Germscheid agreed
15 that there were some good reasons to take a look at some of these codes and decide if we
16 wanted to keep them as code or change them. Mayor Pro-tem Howe stated that we have
17 citizens and business people that do not want all the rules because they believe it will drive the
18 tourist away. He also stated that he has been approached by several people as to why we were
19 driving away the tourists. He is not supporting that idea, but that is what we run into when we
20 have selective enforcement. Mark Rivera and Larry Leahy will look at the possibility of
21 changing the code and bringing back someone to do code enforcement.
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23 **6. Financial Update – Lupita de Herrera**

24 Administrator Leahy gave an update on the 09 audit, stating that it was in final review. The
25 auditors were here the week of September 19th working on the 2010 audit. Lupita shared with
26 Mayor and Council the work she has been doing and the binders she has compiled.

27 Administrator Leahy shared with the council that even though September is a debt heavy
28 month that this year to add to that there were three payrolls. We put \$825,000 out the door for
29 the month of September and were still able conduct day to day operations. We are in a better
30 shape than last year at this time. GRT and Lodgers tax is up. Lupita went over the steps she has
31 been taking to get things ready to close out the FY 10/11. Councilor Welker asked about the
32 Incode system and how things were coming along with it uses. Lupita said that to be honest we
33 were not utilizing it to its full potential. We had gentlemen from Incode come in and went over
34 the potential uses of the system.

35 **7. Discussion regarding public sledding hill and proposition from the resort**

36 Councilor Germscheid explained that there is no public sledding hill in town. One of the big
37 areas is the driving range which is nice because it does not go across the road or a body of
38 water. The resort is not sure if they want to do this as a business. They would have to man it
39 and with the liability issues it does not interest them. Therefore the resort wanted to see the
40 possibility that the Village would like to operate a public sledding hill and the resort would
41 lease the property for a \$1.00 for the winter. Mayor Hamilton suggested that we look into the
42 liability issues and check on insurance and the feasibility of the Village taking on this project.

43 **8. Discussion about the length of time the meeting tapes are kept before being erased**

44 Councilor Welker explained his reason for this discussion item. He gave his concerns that “Joe
45 and Joann public “do not have a chance to hear the tapes should they want more detail other
46 than what is in the minutes. He recommends that the tapes be held for a longer time, that he
47 would like to see them kept for a year. Mayor Hamilton stated that we did have this discussion
48 a year ago and with strong advisement from the municipal league and from our legal counsel
49 decided to dispose of the tapes after the minutes are approved which is the practice throughout
50 the state. We could find no reason not to follow that recommendation and that was the decision
51 council made. The tapes are a tool for the clerk to put the minutes together .Councilor
52 Germscheid stated that she remembered the discussion but was concerned that there may not be
53 enough detail in the minutes and without the tapes there have been times when it would be
54 nice to go back to them and listen. Administrator Leahy went over some of the complications

1 and issues with keeping the tapes. Councilor May expressed her concerns that there was little
2 detail in the minutes and without the tapes people have no way of being able to review what
3 happened at the meeting. Councilor Germscheid would like to see more information captured
4 in the discussion of an item in the minutes. It was the directive of council that more detail be
5 added to the minutes and that a discussion on the length of time the tapes are kept will be
6 placed on the next council meeting

7 **9. Update on Economic Development**

8 Councilor May started the conversation by asking if we had dissolved the EDG. Administrator
9 Leahy said that we did not have a vote, that was a combination of the resort and the chamber
10 with the Village of Angel Fire as an advisor and that nothing changed at the Village as far as
11 economic development.

12 **10. Discussion on policy for Online Documents**

13 Councilor May stated that it has been brought to her attention that our online documents seem
14 to be inconsistent. That this to her was very apparent when we went over the budget when she
15 felt that anybody that wanted to be involved other than the council did not have any of the
16 numbers to work with, yes they could have come in and asked for them but leaving them up
17 front or on line would be a huge plus. When we receive our packet none of the supporting
18 documents are on line only the agenda. That is where I see we are lacking and I would like to
19 see more on line documentation. Councilor May would like to see that our citizens have the
20 option of printing out documents instead of having to come into Village hall and using our
21 employees to find the documents, make the copies and then we charge .50 cents a copy. A
22 meeting will be set up with the Mayor, Councilor May, Village Clerk Terry Cordova and
23 Jimmy Linton to work out a way to be able to post information on the web site.
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27 **V. Adjournment**

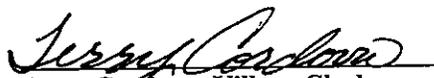
28 Mayor Pro-tem Howe made the motion to adjourn at 5:17pm, Councilor Welker seconded, motion carried
29 4-0
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31 **Passed, Approved and Adopted on this 25th day in October, 2011**

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37 **Stuart Hamilton, Mayor**

38 **ATTEST:**

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44 **Terry Cordova, Village Clerk**

Right of Way Clearing Project NMEMNR

Two year project starting June 2010 and ending November 2011

Funding \$409,000.00 Energy, Minerals and Natural Resources/Forestry Division

ARRA money emphasis placed on hiring

Year One Summary (2010)

Work started June 6 and ended December 4, 2010 with the hire of 9 full time temporary employees working 30-40 hours per week. Staff from AFFD worked as needed on the project.

Hourly wage range \$12.50-\$14.00 per hour based on training and experience.

Wildland Fire and Pack test certification most desirable so that thinning crew staff could assist with fire response support if needed.

1 resigned to go to UNM

1 resigned to attend paramedic training

2 were injured on the job filed claims under workers compensation

1 termination for substandard work performance

4 resigned at the completion of the project

Contract Support

Contractual arrangement with Village Forester (Stephani Sandoval) \$20.00/hour plus the use of a Village vehicle or mileage reimbursement at \$.44 per mile if personal vehicle was used.

Contract with Surveyor (Carl Nelson) \$7500.00 per mile.

Costs 2010

Employees- Contractors-Supplies-Mileage

Crew	\$83,389.14
Drivers	\$2,531.84
Forester	\$11,260.00
Surveyor	\$44,361.08
Supplies	\$15,048.71 (Chainsaws, safety equipment for crew and stump grinder).
Hours worked	6188.91
Miles driven	2644.9 (reimbursed \$.44 per mile)
Acres cleared	45.43
Slash	3,839 cubic yards

Year Two Summary (2011)

Work started April 23 and ended September 12, 2011 with the hire of 12 crew members and one supervisor. Within 60 days we lost the supervisor and 4 crew members. Even with the loss of 5 staff we had an exceptional crew. Chief Sandoval wisely assigned Tom Hoover to the crew as the new supervisor and Tom brought leadership and experience to the job and as a result this crew of nine thinned in less time in excess of 92 acres compared to the 45 acres in 2010. And as always the case with any project other Fire Department staff assisted on a very limited basis with the project and I want to recognize the contributions of Fire Captain Andy Bertges and Josh Skrondahl who covered for Tom when he was working as a medic on the Horseshoe Fire (Arizona) and the Las Conchas fire in Los Alamos.

Contract Support

Village Forester Stephani Sandoval \$35.00/hour plus mileage reimbursement at \$.44 per mile.

Carl Nelson Surveyor \$7500.00 per mile.

Costs 2011

Crew \$90,810.16
Forester \$18,322.00
Surveyor \$ 105,103.60
Supplies \$5,307.80
Hours worked 6473
Acres 87 with 5 acres awaiting inspection

Summary (Incomplete)

Crew \$174,199.30 (pending)
Forester \$29,582.00 (pending)
Mileage reimbursement Forester \$935.13 (pending)
Surveyor \$149,464.68 (complete)
Supplies \$20,356.51 (complete)
Hours pending
Acres 137 (pending approval)

TOTAL (\$373,602.49)

September 2011

Wildland Urban Interface/Angel Fire Preparedness 2011

Funding Energy, Minerals and Natural Resources

Project Review

Grant Amount **\$50,000.00**

Forester **\$10,500**

Operational expenses **\$1500.00** (advertising, supplies, mileage reimbursement)

Contractual Services **\$38,000.00** (paid to property owners as a 50% match).

Project Overview

Defensible space will be applied to approximately 20-30 acres with the Village. Selected property owners will meet with Forester and a prescription for thinning will be developed. Owners will select a contractor (hopefully from approved list) to do the work. Owner pays contractor, submits invoice and if work satisfies the prescription the grant will reimburse the property owner 50% of the costs.

Grant criteria required the need for a professional forester to carry out education and technical assistance to lot owners as specified in the Community Wildfire Protection Plan.

Project Outline

April 13 Town Hall Meeting

Promotion of the project through PSA Chronicle, water bill, reader board, WEB page.

April 25 Contractor training

May official start of project

Costs

Forester **\$6606.00**

Supplies **\$242.92**

Reimbursements due **\$8,393.05** (7 property owners)

September 2011