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VILLAGE OF ANGEL FIRE
Council Regular Meeting Minutes
Tuesday April 25th, 2017 at the Village Hall

APPROVED

Call to Order

Mayor Pro-tem called the meeting to order at 5:30 PM

Pledge of Allegiance

Mayor Pro-tem called for the Pledge of Allegiance.

Roll Call

Present were Mayor Pro-tem Howe, Councilor Lanon, Councilor Colenda , Councilor Larson , Mayor Cottam was absent . Also present were Manager Rick Tafoya, Village Clerk Terry Cordova. A quorum was present.

Approval of Agenda

Councilor Colenda made the motion to approve the agenda with the removal of item A under new business. Councilor Lanon seconded. Motion carried 4-0

Approval of the Consent Agenda

1. Approval of March 28th Regular Council Meeting Minutes

Councilor Colenda made the motion to approve the consent agenda. Councilor Larson seconded. Motion carried 4-0

Requests and Responses from the Audience (Limited to 3 minutes)-None

Announcements and Proclamations-None

Reports:

a. Governing Body Report

Mayor Pro-tem Howe thanked everyone that attended the budget work session that was held earlier that afternoon. He also reported that the NERTPO meeting would be held tomorrow in Eagle Nest.

b. Manager's Report

Manager Tafoya thanked staff and department director for their work on the budgets. He also thanked departing employee Fidel Cordova for his service.

c. Staff Reports

Amos Torres, Projects Manager gave an update on the GO Bond projects. (see attached)

Brad McCaslin, Police Chief gave an update of the police department. (see attached)

Burl Smith, Building Inspector reported that Austin Harvey has passed his test for residential inspections.

d. Committee Reports-None

Old Business

A. Discussion/Approval of an Ordinance Amending Title 9 , Chapter 8 (2nd Reading) (Public Hearing)

Mayor Pro-tem Howe opened the public hearing at 5:47pm. With no input the public hearing was closed at 5:47pm. Councilor Colenda made the motion to approve the second reading of an ordinance amending title 9, chapter 8 of the village code. Councilor Lanon seconded. With no further discussion the motion carried 4-0 with Councilor Colenda –aye, Councilor Lanon-aye, Councilor Larson –aye, Mayor Pro-tem Howe –aye.

New Business

A. Discussion/Approval of an Award and Contact for a Hazard Mitigation Plan to AECOM Technical Services

Tracy Orr, Grants and Projects explained that the village advertised for an RFP to produce a Hazard Mitigation Plan. We received 5 responses. The evaluation committee met and selected AECOM Technical Services out of Albuquerque to produce the plan. The grant amount is \$50,000. The federal portion is \$37,500 and our match is \$12,500. The contract amount from AECOM is \$49,528 including NMGR. Councilor Colenda made the motion to approve the award of a Hazard Mitigation Plan to AECOM, contract

1 # 2017-003. Councilor Larson seconded. With no further discussion the motion carried 4-
2 0

3 **B. Discussion/Approval of a Membership to the North Eastern Economic Development**
4 **Organization**

5 Bret Wier, Finance Manager explained that the North Eastern Economic Development
6 Organization (NEEDO) was created so that communities and counties could pool their
7 resources and address issues on a regional basis. Angel Fire is not currently a member of
8 NEEDO. The villages Economic Development Committee would like to join NEEDO so
9 that this organization can help the village achieve its economic development goals. It is
10 also recommended that the appointed delegate for NEEDO be Councilor Steve Larson
11 and the alternate delegate be Bret Wier, which makes both of us that are on the Economic
12 Development Committee. Councilor Colenda made the motion to approve village
13 membership to the North Eastern Economic Development Organization. Councilor Lanon
14 seconded. With no further discussion the motion carried 4-0

15 **C. Discussion/ Approval to Enter Into a Marketing Agreement with Utility Service**
16 **Partners Private Label, Inc.**

17 Amos Torres , Utilities Superintendent explained that the National League of Cities
18 (NLC) Service Line Warranty is an insurance that would be offered to the Angel Fire
19 water and wastewater customers for the water and sewer service lines that are the
20 responsibility of the homeowners . This insurance will not be mandatory. Utility Service
21 Partners will complete all marketing, billing and issuance of the policy at no cost to the
22 village. The village would allow the use of village name, logo, and official signature in
23 exchange for \$.55 for each policy issued per month. Local plumbing contractors would
24 be utilized for this program. The agreement is a three year agreement with a one year
25 renewal. Councilor Colenda made the motion to allow the village to enter into a
26 marketing agreement with Utility Service Partners Private Label, Inc to offer utility
27 insurance to water, wastewater customers. Councilor Lanon seconded. With no further
28 discussion the motion carried 4-0.
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32 **Adjournment**

33 Mayor Pro-tem adjourned the meeting at 5:57 PM

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35 **Passed, Approved and Adopted on this 23rd day in May, 2017**
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42 **Barbara Cottam , Mayor**

43 **ATTEST:**

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45 **Terry Cordova, Village Clerk**
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Village of Angel Fire
2017 General Obligation Bond
Council Update Report

4/25/2017

Schedule of events:

- Attached (attachment "A") is a schedule of events that took place prior to closing the General Obligation Bond sales. This process was required prior to moving forward with GO Bond expense unless approved by Village Council.
- Attached (attachment "B") is a schedule provided by HDR engineering with the proposed schedule for the Village Core Area Street & Utility project and the Wastewater Treatment Facility upgrade project.
- With all planning and design work completed this calendar year; construction would be able to move forward at the beginning of the next construction year 2018.

Costs:

- **Streets (\$900,000)**
 - Legal (Modrall) -- \$13,391.43
 - Consultant (RBC Capital) - \$11,469.05
 - Engineering (HDR) -- \$48,270.78 Core Area Study
 - Asphalt Zipper --\$131,490
 - Total contracted to date \$204,621.26
 - Remaining \$695,378.74
- **Water/ Wastewater (1,000,000)**
 - Legal (Modrall) -- \$15,122.25
 - Consultant (RBC Capital) - \$10,170.67
 - Engineering (HDR) -- \$48,270.78 Core Area Study
 - Engineering (HDR) -- \$65,000 Wastewater Treatment PER
 - Engineering (HDR) -- \$49,252 Water Tank PER
 - Vac Trailer --\$86, 311
 - Total contracted to date \$274,126.70
 - Remaining \$725,873.30

FINANCING SCHEDULE

VILLAGE OF ANGEL FIRE, NEW MEXICO GENERAL OBLIGATION BONDS, SERIES 2017 NEW MEXICO FINANCE AUTHORITY PURCHASE (Loan No. ____-PP)

DECEMBER 2017						
S	M	T	W	T	F	S
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JANUARY 2017						
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FEBRUARY 2017						
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MARCH 2017						
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	Village Council Meeting Dates
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DATE	ACTION	RESPONSIBLE PARTIES
Thursday, December 8, 2016	Village Council adopts Reimbursement Resolution	Village
Tuesday, December 13, 2016	First Reading of Bond Parameters Ordinance; adoption of Finance Authority Application Resolution by Village Council	Village
Wednesday, December 14, 2016	Post Notice of Intent to Adopt Bond Parameters Ordinance in public locations in Village	Village Clerk
Thursday, December 15, 2016	Submit Notice of Public Hearing and Intent to Adopt Bond Parameters Ordinance to <i>Taos News</i> for publication on Thursday, December 22, 2016	Modrall

DATE	ACTION	RESPONSIBLE PARTIES
Thursday, December 22, 2016	Publish Notice of Public Hearing and Intent to Adopt Bond Parameters Ordinance in <i>Taos News</i>	Newspaper
Tuesday, January 10, 2017	Second Reading/ Adoption of Bond Parameters Ordinance by Village Council	Village RBC Modrall
Wednesday, January 11, 2017	Submit Notice of Adoption of Bond Parameters Ordinance to the <i>Taos News</i> for publication on Thursday, January 19, 2017	Modrall
Wednesday, January 11, 2017	Post Notice of Adoption of Bond Parameters Ordinance in public locations in Village	Village Clerk
Thursday, January 26, 2017	Finance Authority Board approves purchase of Bonds	NMFA Village RBC
Friday, January 27, 2017	Distribute draft Sale Resolution	Modrall
Friday, February 3, 2017	Comments due on draft Sale Resolution	All
Monday, February 6, 2017	Interest Rates Finalized	NMFA RBC
Monday, February 6, 2017	Distribute final Sale Resolution	Modrall
Tuesday, February 7, 2017	Distribute draft Closing Documents	Modrall
Monday, February 13, 2017	Comments on draft Closing Documents due	All

DATE	ACTION	RESPONSIBLE PARTIES
Tuesday, February 14, 2017	Village Council adopts Sale Resolution	Village
Tuesday, February 21, 2017	30 day limitation of actions period expires	All
Friday, February 24, 2017	Closing	All

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GO Bond Project Implementation Schedule 2017-2018

Core Area:

- Information Gathering: Dec 2016 - March 2017
- Field Data Collection: March 2017
- DRAFT Improvement Projects Recommendation/Prioritization Study: April 2017
- Final Improvements Project Recommendation/Prioritization Study: May 2017
- Design Initial Improvement Project: June/July/August 2017
- Bidding Initial Improvement Project: August/September/October 2017
- Earliest Construction Preliminary Initial Improvement Project Items (drainage, utility work, street repairs, field construction survey, etc.): September/October/November 2017
- Groundbreaking Initial Improvement Project: Spring 2018

Wastewater Treatment Facility:

- Information Gathering: Feb 2017 – April 2017
- Treatment Process Alternatives Modeling: April 2017 – May 2017
- DRAFT Preliminary Engineering Report: May 2017
- Final Preliminary Engineering Report: July 2017
- Design Bar Screen and Disinfection Improvements: June/July/August 2017
- Bidding Bar Screen and Disinfection Improvements: August/September 2017
- Equipment Lead Time & Procurement: 3-6 months
- Groundbreaking Bar Screen and Disinfection Improvements: Spring 2018

**ANGEL FIRE
POLICE DEPARTMENT**

3465 MOUNTAIN VIEW BLVD
ANGEL FIRE, NM 87710

Date : 04/25/2017
Page : 1
Agency : AFPD

Calls For Service Totals By Call Type

03/01/2017 to 03/31/2017

Call Type	Totals
10-89 Welfare Check	1
AOA Assist Other Agency	8
CIVSTBY Civil Standby	2
DRTEST Driving Test	2
FINGERPR Fingerprints	1
INFORMAT Informational	2
JUVY Juvenile Problem	2
LARCENY Larceny	2
PRACC Private Property Accident	1
PUBASS Public Assist	1
R ALARM Residential Alarm	7
S11 Abandoned Vehicle	1
S13 Suspicious Vehicle	1
S13A Suspicious Activity	2
S13P Suspicious Person	2
S22 Disturbance	1
S22N Noise Complaint	1
S31 Sexual Assault	1
S33 Shoplifting	1
S42 Trespassing	2
S42N Trespass Notice	1
S48 Animal Complaint	2
S52 Assault	1
S66 Lost / Found Property	4
Grand Total for all calls	49

**ANGEL FIRE
POLICE DEPARTMENT**

3465 MOUNTAIN VIEW BLVD
ANGEL FIRE, NM 87710

Date : 04/25/2017
Page : 1
Agency : AFD

Citation Totals By Violation

03/01/2017 to 03/31/2017

Violation		Total
12-10-4	Display of Current Valid Registrati	1
12-10-4(A)	DISPLAY OF CURRENT VALID REGISTRATI	2
12-10-6(B)	UNINSURED MOTOR VEHICLE	1
12-6-1.1	SPEEDING	14
12-6-7.3	STOPPING FOR SCHOOL BUS	1
5-2B-2(A)	CRIMINAL TRESPASS (Consent denied o	1
5-2B-4(K)	DISORDERLY CONDUCT(harassment)	1
5-2C-4(B)	PETTY LARCENY \$250.00 or less	4
5-3B-1	DOGS RUNNING AT LARGE	1
	Grand Total	26

**ANGEL FIRE
POLICE DEPARTMENT**

3465 MOUNTAIN VIEW BLVD
ANGEL FIRE, NM 87710

Date : 04/25/2017
Page : 1
Agency : AFPD

Arrest Totals By Violation

03/01/2017 TO 03/31/2017

Violation		Total
30-16-1	LARCENY	2
5-2B-2(B)	CRIMINAL TRESPASS(Remaining after...	1
5-2B-4(A)	DISORDERLY CONDUCT...	1
5-2C-4(B)	PETTY LARCENY \$250.00 or less	2
5-3B-1	DOGS RUNNING AT LARGE	1
Grand Total		7