

VILLAGE OF ANGEL FIRE
Council Regular Meeting Minutes
Tuesday March 28th, 2017 at the Village Hall

Call to Order

Mayor Pro-tem Howe called the meeting to order at 5:30 PM

Pledge of Allegiance

Mayor Pro-tem Howe called for the Pledge of Allegiance.

Roll Call

Present were Mayor Pro-tem Howe, Councilor Lanon, Councilor Colenda , Councilor Larson , Mayor Cottam was absent . Also present were Manager Rick Tafoya, Village Clerk Terry Cordova. A quorum was present.

Approval of Agenda

Councilor Colenda made the motion to approve the agenda. Councilor Lanon seconded. Motion carried 4-0

Approval of the Consent Agenda

1. Approval of February 28th Regular Council Meeting Minute

Councilor Colenda made the motion to approve the consent agenda. Councilor Lanon seconded. Motion carried 4-0

Requests and Responses from the Audience (Limited to 3 minutes)

1. Heather Pritchard , allegations of abuse of the governing body
2. Jacqui Binford –Bell , having her art removed from the visitor center
3. John Hail , read a letter on behalf of the chamber
4. Johnese Turri , expressed her disappointment in the mayor and council
5. Ana McCracken , would like to see working relationship with chamber and the village ,along with the art community
6. David Hartson , thanked the EMS services and streets departments for a job well done

Announcements and Proclamations

Mayor Pro-tem Howe read proclamation 2017-1 declaring camp Elliot Barker a site of historical significance.

Mayor Pro-tem Howe introduced the village’s newest employee Sandra Garcia who will be working in the MVD office.

Reports:

a. **Governing Body Report-None**

b. **Manager’s Report-None.**

c. Staff Reports

Brad McCaslin, Police Chief reported on the police department. (see attached)

Bret Wier, Finance Manager reported on the finance department (see attached)

Tract Orr, Grant and Projects reported on grants (see attached)

d. Committee Reports

Bill Humbert, member of the Angel Fire Proud committee reported that the spring cleanup would be May 13th

Mayor Pro-tem Howe went over some of the events that would be happening at the memorial in May for Memorial Day.

Old Business

A. Discussion/Approval of an Ordinance Authorizing the Village of Angel Fire to Grant Century Link a Franchise Agreement (2nd Reading) (Public Hearing)

Mayor Pro-tem Howe opened to public hearing at 6:01pm. Fabian Mascarenas, Procurement and Grants explained that the issues that Councilor Colenda had from the first reading have been addressed. Mr. Leo Baca with Century Link is here to answer any further questions. Mr. Baca shared what Century Link is doing here in Angel Fire.

1 They are expanding their service here. Michael Turri asking if they were going to be
2 more competitive with Kit Carson on the broad band. Mr. Baca stated that they would be.
3 Mayor Pro-tem Howe closed the public hearing at 6:07pm. Councilor Colenda made the
4 motion to approve an ordinance authorizing the Village of Angel Fire to grant Century
5 Link a franchise agreement. Councilor Lanon seconded. With no further discussion the
6 motion carried 4-0 with Councilor Larson –aye, Councilor Lanon-aye, Councilor
7 Colenda –aye, Mayor Pro-tem Howe –aye.
8

9 **New Business**

10 **A. County Update From County Commissioner Landon Newton**

11 Commissioner Newton gave an update on the county. The assessor’s office has sent out
12 property tax bills. The sheriff’s department is fully staffed and the county will be
13 expanding the detention center to 96 beds and should be complete by September. The
14 Subdivision Review Committee needs members o if anyone is interested please contact
15 Commissioner Newton. He also stated that the four day work week that began the first
16 part of March was working out well.

17 **B. Discussion/Approval of 3rd Quarter Budget Adjustment Request**

18 Bret Wier, Finance Manager explained that budget adjusts were need to the 2016/2017
19 fiscal budget. These changes are the result of unanticipated and unbudgeted revenues and
20 expenses that the village has encountered. Had these expenditures not been made a
21 reduction of services would have occurred. Councilor Colenda made the motion to
22 approve resolution 2017-14 3rd quarter budget adjustments. Councilor Lanon seconded.
23 With no further discussion the motion carried 4-0 with Councilor Larson –aye, Councilor
24 Lanon –aye, Councilor Colenda –aye, Mayor Pro-tem Howe –aye.

25 **C. Discussion/Approval of the Final Draft of the 2016 Audit**

26 Bret Wier, Finance Manger explained that this audit was a qualified audit and was a big
27 improvement from last years. There were only two finding this year. I am not only proud
28 of my staff but to all of the department directors and their hard work. Councilor Colenda
29 made a motion to approve the final draft of the 2016 audit. Councilor Lanon seconded.
30 With no further discussion the motion carried 4-0.

31 **D. Discussion / Approval of a Lease /Purchase of a New Motor Grader**

32 Richard Cordova, Streets Superintendent explained that the current lease is up on the
33 motor grader. This new lease /purchase will replace the current one. Currently we have
34 three motor graders which are used for road maintenance and snow removal which is
35 critical for maintaining public safety. Councilor Colenda made the motion to approve a
36 lease/purchase of a new motor grader. Councilor Lanon seconded. With no further
37 discussion the motion carried 4-0

38 **E. Discussion/Approval of an Ordinance Amending Title 9 , Chapter 8 (1st Reading)**
39 **(Pubic Hearing)**

40 Mayor Pro-tem Howe opened the public hearing at 6:39pm. With no input the public
41 hearing was closed at 6:39pm. Christine Breault, P and Z Admin Assistant explained that
42 this item has gone through the P and Z Commission and there have three changes made.
43 The three items were concerning 501 originations, construction site signs and commercial
44 signs on trees. Councilor Colenda made the motion to approve the first reading amending
45 title 9, chapter 8. Councilor Lanon seconded. With no further discussion the motion
46 carried 4-0 with Councilor Larson-aye, Councilor Lanon-aye, Councilor Colenda –aye,
47 Mayor Pro-tem –aye.

48 **F. Discussion/ Approval of Task Order 2017-003 with HDR Engineering Inc.**

49 Amos Torres, Public Utilities Superintendent and Projects explained that the village had
50 issued a task order to Dennis Engineering to complete an electrical design for the Coffey
51 II well, which was completed. The village has changed on-call engineers and contracted
52 with HDR Inc. The village issued a task order to HDR to review and assist in the bidding
53 of this project . Upon review , HDR found several issues with the previous electrical

1 design from Dennis Engineering and suggested a redesign of the electrical plans.
2 Councilor Colenda made the motion to approve task order 2017-003 with HDR
3 Engineering to complete amendment 1 of Coffey well II electrical design. Councilor
4 Lanon seconded. With no further discussion the motion carried 4-0

5 **G. Discussion / Approval to Purchase a New Vacuum /Excavation System from**
6 **Vemeer**

7 Amos Torres , Utilities Superintendent explained that the utilities department has
8 requested a quote for the Vacuum/Excavation system utilizing NJPA pricing agreement
9 landscape equipment contract. The total purchase amount using this contract is
10 \$89,409.57. This purchase will be made using the 525 Wildfire Protection Fund. This
11 system will be used to locate utilities before and during construction phase of the GO
12 Bond projects . This process will identify utility lines for planning and design as well as
13 help prevent any damages to existing utilities during the construction phase. Councilor
14 Colenda made the motion to approve the purchase of a new vacuum/excavation system
15 from Vemeer . Councilor Lanon seconded . With no further discussion the motion carried
16 4-0

17 **H. Discussion/ Approval to Submit an Application to Receive Funding for an**
18 **Emergency Manager Through the Emergency Management Performance Grant**
19 **From Homeland Security**

20 Tracy Orr, Grants and Projects explained that the Village of Angel Fire wishes to
21 continue to benefit from having an Emergency Manager to create and update all required
22 FEMA plans, including mitigation ,threat, hazard, identification and risk analysis. These
23 plans are required by FEMA in case of a disaster or large –scale emergency to receive
24 federal funding or assistance . We currently have someone in place however, her position
25 ends June 30,2017 . The funding for this position must be applied for yearly . The grant is
26 for a one year and could potentially be funded at 100% . Councilor Colenda made the
27 motion to approve to submit an application to receive funding for an emergency manager
28 through the emergency management performance grant from Homeland Security .
29 Councilor Larson seconded . With no further discussion the motion carried 4-0

30 **I. Discussion/Approval to Apply for the 2017 Hazardous Fuel Treatment on Non-**
31 **Federal Lands Projects**

32 Tracy Orr , Grant and Projects explained that the Village of Angel Fire is working with
33 the Girls Scouts of New Mexico Trails to apply for funding for a tree thinning grant
34 through New Mexico Energy , Minerals and Natural Resources . The project area is
35 Camp Elliot Barker where the forest is overstocked . The Angel Fire Fire Department
36 would oversee this project. We are recommending 125 acers be treated with a cost of
37 \$2,600 per acer. We are requesting a total of \$325,000. The village will have a 10/% in-
38 kind match . Councilor Colenda made a motion to approve to apply for the 2017
39 hazardous fuel treatment on non-federal lands project . Councilor Larson seconded. With
40 no further discussion the motion carried 4-0

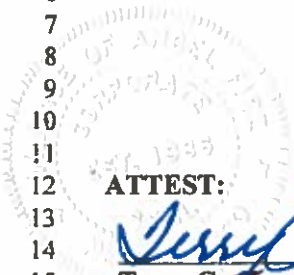
41 **J. Discussion/ Approval of an Invitation To Bid (ITB) for Fire Services/Emergency**
42 **Medical Services Director**

43 Fabian Mascarenas , Procurement and Grants explained that the village is requesting to
44 issue an invitation to bid (ITB) . The village is seeking a contractor to provide over-all
45 management and restructuring of the fire services /EMS services for the village . These
46 services will be provided under the general direction of the village manager . Contractor
47 will be responsible for identifying ,developing ,implementing a fully functional fire
48 services/EMS department . Councilor Colenda made the motion to approve an invitation
49 to bid for fire services /emergency medical services director . Councilor Lanon
50 seconded . With no further discussion the motion carried 4-0.

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Adjournment
Mayor Pro-tem Howe adjourned the meeting at 6:53 PM

Passed, Approved and Adopted on this 25th day in April, 2017



ATTEST:



Terry Cordova, Village Clerk



Chuck Howe, Mayor Pro-tem

**ANGEL FIRE
POLICE DEPARTMENT**

3465 MOUNTAIN VIEW BLVD
ANGEL FIRE, NM 87710

Date : 03/28/2017
Page : 1
Agency : AFPD

Calls For Service Totals By Call Type

02/01/2017 to 02/28/2017

Call Type	Totals
10-44 Property Accident	1
10-75 Stolen Vehicle	1
10-89 Welfare Check	3
AOA Assist Other Agency	8
B ALARM Business Alarm	1
DRTEST Driving Test	1
INFORMAT Informational	1
PRACC Private Property Accident	1
R ALARM Residential Alarm	8
S13A Suspicious Activity	1
S22 Disturbance	6
S22D Domestic	3
S29 Wanted Person	1
S34 Criminal Damage	2
S38 Theft	2
S48 Animal Complaint	2
S48B Dog Bite	1
S49 Harassment	1
S52 Assault	1
S66 Lost / Found Property	3
Grand Total for all calls	48

**ANGEL FIRE
POLICE DEPARTMENT**

3465 MOUNTAIN VIEW BLVD
ANGEL FIRE, NM 87710

Date : 03/28/2017
Page : 1
Agency : AFD

Citation Totals By Violation

02/01/2017 to 02/28/2017

Violation		Total
12-10-4 (A)	DISPLAY OF CURRENT VALID REGISTRATI	1
12-10-6 (B)	UNINSURED MOTOR VEHICLE	4
12-6-1.1	SPEEDING	5
12-6-12.5	DRIVERS TO BE LICENSED	2
12-6-13.13 (A)	MANDATORY USE OF SEATBELTS	1
12-6-4.1	VEHICLE APPROACHING OR ENTERING INT	1
12-6-4.3 (D)	STOP SIGN VIOLATION	1
12-6-6.1	Parking Prohibited in Specified Pla	1
26-1-3	PROHIBITED ACTS	1
5-2B-1 (A) (2)	ASSAULT (Unlawful act, threat, mena	1
5-2B-1 (B)	BATTERY	1
	Grand Total	19

**ANGEL FIRE
POLICE DEPARTMENT**

3465 MOUNTAIN VIEW BLVD
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Date : 03/28/2017
Page : 1
Agency : AFPD

Arrest Totals By Violation

02/01/2017 TO 02/28/2017

Violation		Total
30-3-15	BATTERY AGAINST HOUSEHOLD MEMBER	1
5-2B-1 (B)	BATTERY	1
WANTED PERSON	WANTED PERSON	1
Grand Total		3

Village Council Meeting March 28, 2017

Finance Department Report

The Finance Department issued a reported that the budget process for FY18 had begun and that there would be an initial presentation to the council on the 25th of April.

The Village of Angel Fire received the signed contract from the New Mexico Environment Department for the \$190,000 Severance Tax Appropriation for the Water Storage Tanks. We were not sure this STB would survive the legislative cuts this Legislative session so it was a relief for the Village to receive the signed agreement from the Environment Department.