

**VILLAGE OF ANGEL FIRE
Council Regular Meeting Minutes
Tuesday July 12th, 2016 at the Village Hall**

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Call to Order

Mayor Cottam called the meeting to order at 5:30 PM

Pledge of Allegiance

Mayor Cottam called for the Pledge of Allegiance.

Roll Call

Present were Mayor Cottam, Mayor Pro-tem Howe, Councilor Lanon, Councilor Colenda, Councilor Larson. Also present was Village Clerk Terry Cordova, Manager Tafoya was absent. A quorum was present.

Approval of Agenda

Mayor Pro-tem Howe made the motion to approve the agenda. Councilor Larson seconded. Motion carried 4-0

Approval of Consent Agenda

1. Approval of June 28th Regular Council Meeting Minutes

Mayor Pro-tem Howe made the motion to approve the consent agenda, Councilor Lanon seconded. Motion carried 4-0

Requests and Responses from the Audience (Limited to 3 minutes)

Greg Battershell – Expressed his concerns with the Go Bond

Announcements and Proclamations

Mayor Cottam stated that there would be three (3) community meeting concerning the bond and the dates of those meetings are July 28th at the community center, August 10th at the community center and August 29th at village hall.

Reports:

a. Governing Body Report

Mayor Pro-tem Howe reported that there would be two more wellness and healing treats in the fall.

b. Manager’s Report-None

c. Staff Reports

- Amos, Public Works Director, gave an update on public works (see attached)
- Brad McCaslin, Police Chief, gave an update on the police department (see attached)
- Tracy Orr, Grants and Projects, gave an update on grants (see attached)
- Bret Wier, Finance Manager, gave an update on the finance department (see attached)

d. Committee Reports –None

Old Business

A. Discussion/ Approval of an Ordinance Amending Title 9,Chapter 11, Article C The North Corridor Overlay District (2nd Reading)(Public Hearing)

Mayor Cottam opened the public hearing at 5:59pm. With no input the public hearing was closed at 5:59 pm. Mayor Pro-tem Howe made the motion to approve an ordinance amending title 9,chapter 11,article C, the north corridor overlay district ,second reading . Councilor Lanon seconded. With no further discussion the motion carried 4-0 with Mayor-Pro-tem Howe –aye, Councilor Larson-aye, Councilor Lanon-aye, Councilor Colenda –aye.

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2 **New Business**
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5 **A. Discussion/Approval of a Contract with Northern New Mexico Security for Alarm**
6 **Monitoring of the Police Department**

7 Linda Arthur , Police Admin Assistant explained that the police department is
8 requesting council approval of the alarm monitoring and notification contract with
9 Northern New Mexico Security for services from July 1,2016 until June 30,2917 .
10 Mayor Pro-tem Howe made the motion to approve an alarm and notification contract
11 with Northern New Mexico Security Corporation for services from July 13, 2016 to
12 June 30, 2017. Councilor Larson seconded. With any further discussion the motion
13 carried 4-0.

14 **B. Discussion /Approval of a Contract with Tele-Gard for Alarm Monitoring of the**
15 **Municipal Courts**

16 Linda Arthur, Court Clerk explained that the municipal court is requesting council
17 approval for the alarm monitoring and notification contract with Tele-Gard for services
18 from July 1, 2016 until June 30, 2017. Mayor Pro-tem Howe made the motion to
19 approve an alarm monitoring and notification contract with Tele-Gard for services from
20 July 13, 2016 until June 30, 2017. Councilor Larson seconded. With no further
21 discussion the motion carried 4-0.

22 **C. Discussion / Approval of 2016-03 Request for Proposal (RFP) for an Integrated**
23 **Municipal Finance Software System**

24 Fabian Mascarenas, Procurement Officer explained that the village is requesting
25 competitive qualification based sealed proposals for the selection of an accounting
26 software system. The system should include all of the following comprehensive , fully
27 integrated applications : general ledger ,check reconciliation , budget preparation ,utility
28 billing ,electronic meter reading interface, service orders, utility direct pay ,cash
29 receipting , miscellaneous accounts receivable ,courts, business license ,building permits
30 improvement districts and paperless workflow ,along with courts. Mayor Pro-tem Howe
31 made the motion to approve request for proposal 2016-03 integrated municipal finance
32 software system. Councilor Colenda seconded. With no further discussion the motion
33 carried 4-0

34 **D. Discussion/Approval of Resolution 2016-29 a Resolution Approving a FY 2016-**
35 **2017 Cooperative Agreement with NMDOT for Road Repairs on Panorama Way**
36 **North**

37 Tracy Orr, Grants and Projects explained that the Village of Angel Fire applied for a
38 cooperative grant with NMDOT for road repairs to Panorama Way North. We received
39 notification that our grant request was selected for funding. The total grant amount is for
40 \$49,092. NMDOT's portion is 36,819 and the village is responsible for \$12,273. We
41 will apply for a match waiver for this amount. Mayor Pro-tem Howe made the motion to
42 approve resolution 2016-29 approving a FY 2016-2017 cooperative agreement with
43 NMDOT for road repairs on Panorama Way North. Councilor Larson seconded. With no
44 further discussion the motion carried 4-0 with Mayor Pro-tem Howe-aye, Councilor
45 Larson -aye, Councilor Lanon-aye, Councilor Colenda -aye.

46 **E. Discussion/ Approval of Resolution 2016-30 a Resolution for Participation in the**
47 **Local Government Road Fund Hardship Match Waiver Program Though**
48 **NMDOT**

49 Tracy Orr, Grants and Projects explained that the Village of Angel Fire has received an
50 COOP grant in the amount of \$49,092. NMDOT's portion is 75% or \$36,819 and the
51 village's portion is 25% or \$12,273. The village wishes to apply for LGRF hardship
52 match waiver in the amount of \$12,273 to help alleviate the financial burden the match
53 would place on the village. Mayor Pro-tem Howe made the motion to approve resolution

1 2016-30 for participation in the local government road fund hardship match waiver
2 program through NMDOT, project # SP-4-17 L400277. Councilor Larson seconded.
3 With no further discussion the motion carried 4-0 with Mayor Pro-tem Howe –aye,
4 Councilor Larson –aye, Councilor Lanon-aye, Councilor Colenda –aye.

5 **F. Discussion/ Approval of Resolution 2016-31 a Resolution for Authorization to**
6 **Refinance RUS Water and Wastewater Revenue Bonds , Series 1998,1999 and 2007**
7 Bret Wier , Finance Manager explained that to take advantage of record low interest
8 rates and reduce the cost of debt service for the village the finance department is
9 recommending that the village submit to the New Mexico Finance Authority an
10 infrastructure loan application to refinance existing RUS loans. The refinance will result
11 in a saving of approximately \$1.2 million in debt service expense over the life of the
12 loans and reduce the payoff by 10 years. Mayor Pro-tem Howe made the motion to
13 approve resolution 2016-31 a resolution to refinance RUS water waste water revenue
14 bonds series 1998, 1999 and 2007. Councilor Larson seconded. With no further
15 discussion the motion carried 4-0 with Mayor Pro-tem Howe –aye, Councilor Larson –
16 aye, Councilor Lanon-aye, Councilor Colenda –aye.

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19 **Adjournment**

20 Mayor Cottam adjourned the meeting at 6:20 PM

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25 **Passed, Approved and Adopted on this 26th day in July, 2016**

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Barbara Cottam, Mayor

ATTEST:


Terry Cordova, Village Clerk

**Village
Of
Angel Fire
Public Works
July 12, 2016**

Public Utilities

- The department has been experiencing several water leaks during the last month and has been working to fix this as soon as possible.
- The department installed a water metering vault at Crestview Condos. The meters will be moved from individual meter cans to a cluster within the vault. This will help the department properly identify individual water meter when service requests are made. We are coordinating with the Homeowners Association to make this transition.

Solid Waste

- The Department is expected to get the second Grapple Truck within a week. The new Grapple truck will be used as a primary truck and the existing grapple truck would then be used as an alternate or second truck when necessary.
- The department has been picking up slash within the Village as calls come in. Grinding of the slash has also been accomplished as needed.

Streets

- The street department has been working on several drainage bar-ditches as well as correcting several road slopes to prevent damage to properties.
- The department has been clearing dead trees from the roadways right-of-ways.
- We have ordered the Asphalt Zipper and expect delivery in mid to late August. We plan on using the Asphalt Zipper on chip seal roadways that have failed.

**ANGEL FIRE
POLICE DEPARTMENT**

3465 MOUNTAIN VIEW BLVD
ANGEL FIRE, NM 87710

Date : 07/12/2016
Page : 1
Agency : AFPD

Calls For Service Totals By Call Type

06/01/2016 to 06/30/2016

Call Type	Totals
10-17 Traffic Hazard	1
10-44 Property Accident	1
10-45 Injury Accident	1
10-59 Mental Person	1
10-75 Stolen Vehicle	1
10-89 Welfare Check	2
911 911 Call	2
AOA Assist Other Agency	7
B&E Breaking and Entering	1
CIVIL PR Civil Process	1
COWS OUT Cattle Out	1
CRUANIM CRUELTY TO ANIMALS	1
DRTEST Driving Test	2
FINGERPR Fingerprints	3
INFORMAT Informational	2
PARKING Parking Problem	1
PRACC Private Property Accident	1
S13A Suspicious Activity	1
S22 Disturbance	5
S22D Domestic	1
S22N Noise Complaint	1
S25 Fire	1
S3 Hit and Run Accident	1
S34 Criminal Damage	3
S40 Alarm	2
S42 Trespassing	1
S45 Shots Fired	1
S48 Animal Complaint	6
S49 Harassment	1
S66 Lost / Found Property	2
TOWED V Towed Vehicle	1
Grand Total for all calls	56

**ANGEL FIRE
POLICE DEPARTMENT**

3465 MOUNTAIN VIEW BLVD
ANGEL FIRE, NM 87710

Date : 07/12/2016
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Citation Totals By Violation

06/01/2016 to 06/30/2016

Violation		Total
12-10-4 (A)	DISPLAY OF CURRENT VALID REGISTRATI	1
12-10-4 (C)	EXPIRED REGISTRATION	1
12-10-6 (B)	UNINSURED MOTOR VEHICLE	2
12-6-1.1	SPEEDING	4
12-6-12.4	CARELESS DRIVING	2
12-6-12.5	DRIVERS TO BE LICENSED	2
12-6-6.1	Parking Prohibited in Specified Pla	2
5-2B-4 (A)	DISORDERLY CONDUCT (Violent,Abusive	2
5-2B-4 (K)	DISORDERLY CONDUCT(harassment)	1
5-2D-3 (B)	POSSESSION OF LESS THAN 1oz OF MAR	1
	Grand Total	18

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Arrest Totals By Violation

06/01/2016 TO 06/30/2016

Violation		Total
30-15-1	CRIMINAL DAMAGE TO PROPERTY	1
5-2B-4 (A)	DISORDERLY CONDUCT...	2
5-2B-4 (K)	DISORDERLY CONDUCT(harassment)	1
5-2D-3 (B)	POSSESSION OF LESS THAN 1oz OF...	1
5-3B-1	DOGS RUNNING AT LARGE	1
Grand Total		6

Staff Report

Grants Department

Tray Orr

The Village applied for funding from the Drinking Water State Revolving Fund and we just found out we made number one on their list for funding. The amount we are eligible for is \$427,000. \$106,750 is the grant portion and \$320,250 is the loan portion at an interest rate of 2%. Our project description is for the following:

This project consists of equipping an existing well (Coffey Well 1 & 2) including metering, disinfection, electrical and piping connections to place the wells into service to restore 25% of the Village water.

We still have to go through all the procedures before we get final approval for this loan/grant.