

APPROVED

**VILLAGE OF ANGEL FIRE
Council Regular Meeting Minutes
Tuesday May 24th, 2016 at the Village Hall**

Call to Order

Mayor Cottam called the meeting to order at 5:30 PM

Pledge of Allegiance

Mayor Cottam called for the Pledge of Allegiance.

Roll Call

Present were Mayor Cottam, Mayor Pro-tem Howe, Councilor Lanon, Councilor Colenda, Councilor Larson. Also present were Village Manager Richard Tafoya, and Village Clerk Terry Cordova. A quorum was present.

Approval of Agenda

Mayor Pro-tem Howe made the motion to approve the agenda. Councilor Lanon seconded. Motion carried 4-0

Approval of Consent Agenda

1. **Approval of April 12th Council Work Session Minutes**
2. **Approval of April 12th Regular Council Meeting Minutes**
3. **Approval of April 14th Council Work Session / Retreat Minutes**
4. **Approval of April 18th Special Council Meeting Minutes**

Mayor Pro-tem Howe made the motion to approve the consent agenda, Councilor Larson seconded. Motion carried 4-0

Requests and Responses from the Audience (Limited to 3 minutes)

1. **Ken Sowards** – Thanked the Manager and Staff for their response to his water right fee questions

Announcements and Proclamations

Mayor Cottam read Proclamation 2016-01 recognizing National Garden Week

Reports:

a. Governing Body Report

Mayor Pro-tem Howe reported on the spring cleanup , Run For The Wall, and all the events that will be happening at the memorial this weekend .

b. Manager's Report- Manager Tafoya thanks staff for all of their hard work on the budget

c. Staff Reports

Brad McCaslin, Police Chief, gave an update on the police department (see attached)
Fabian Mascarenas, Procurement Officer, gave an update on the negotiations with the engineering firm for services

Old Business

A. Discussion /Approval of an Ordinance Authorizing the Village of Angel Fire to Enter into a Loan Agreement with the New Mexico Environment Department for the Clean Water State Revolving Fund (2nd Reading) (Public Hearing)

Mayor Cottam opened the public hearing at 5:41pm, with no input the public hearing was closed at 5:41pm. Mayor Pro –tem Howe made the motion to approve second reading of loan ordinance authorizing the Village of Anel Fire to enter into a loan agreement with the New Mexico Environment Department for the Clean Water State Revolving Fund . Councilor Colenda seconded. With no further discussion the motion carried 4-0 with Mayor Pro-tem Howe –aye, Councilor Larson –aye, Councilor Lanon –aye, Councilor Colenda –aye.

1 **B. Discussion /Approval and SECOND READING OF ORDINANCE NO. 2016-**
2 **_____ APPROVING A GROUND LEASE AGREEMENT LEASING 6.1**
3 **ACRES OF VILLAGE OF ANGEL FIRE REAL PROPERTY LOCATED NEAR**
4 **EXISTING WASTEWATER TREATMENT PLANT TO GoSolarGo, INC. BY**
5 **AND THROUGH ITS SUBSIDIARY, CIELOS DE MONTANA, LLC FOR A**
6 **SOLAR ARRAY PROJECT: [TERMS] AT THE APPRAISED VALUE OF**
7 **LEASE OF \$158,600.00, PAID OVER 25 YEARS AS FOLLOWS: \$55,000.00 IN**
8 **CASH THE FIRST YEAR AND \$103,600.00 PAID OVER 24 YEARS AT**
9 **\$4,316.66 A YEAR IN CASH OR BY INKIND IMPROVEMENTS TO THE**
10 **VILLAGE’S ALLEN FIELDS OR PROVISION OF SOLAR PANELS OR**
11 **ELECTRICITY TO VILLAGE.**

12 **(2nd Reading) (Public Hearing)**

13 Mayor Cottam opened the public hearing at 5:42pm, with no input the public hearing
14 was closed at 5:43pm. Mayor Pro-tem Howe made the motion to approve ordinance
15 2016-01, an ordinance approving a ground lease agreement leasing 6.1 acres of Village
16 of Angel Fire real property to Go Solar Go, Inc. by and through its subsidiary, Cielos de
17 Montana, LLC for 25 years for a solar array project .Councilor Colenda seconded. With
18 no further discussion the motion carried 4-0 with Mayor Pro-tem Howe –aye, Councilor
19 Larson –aye, Councilor Lanon –aye, Councilor Colenda –aye.

20 **New Business**

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23 **A. Discussion/Approval of the Village of Angel Fire Committees and Members**

24 Mayor Cottam read off the names of the committees and its members. Mayor Pro-tem
25 Howe made the motion to approve the Village of Angel Fire committee and members
26 list. Councilor Lanon seconded. With no further discussion the motion carried 4-0

27 **B. Discussion /Approval of the Appointment of Bill Humbert, Bob Coss and Jeff**
28 **Weeks to the Planning and Zoning Commission**

29 Mayor Cottam explained that there were two vacancies and an alternate position open on
30 the Planning and Zoning Commission. Bill Humbert, Bob Coss will be commission
31 members with Jeff Weeks as the alternate. Mayor Pro-tem Howe made the motion to
32 approve the appointment of Bill Humbert and Bob Coss as commission members and
33 Jeff Weeks as alternate to the Planning and Zoning commission. Councilor Lanon
34 seconded. With no further discussion the motion carried 4-0

35 **C. Discussion/Approval of an Ordinance Amending the Uniform Traffic Ordinance**
36 **(UTO) (1st Reading)(Public Hearing)**

37 Mayor Cottam opened the public hearing at 5:46pm. Terry Cordova, Village Clerk
38 explained that there has been an addition to the New Mexico Uniform Traffic Ordinance
39 (UTO). The village has adopted the ordinance therefore we are required to make these
40 amendments. With no further input the public hearing was closed at 5:47pm. Mayor
41 Pro-tem Howe made the motion to approve the first reading of an ordinance amending
42 the uniform traffic ordinance. Councilor Lanon seconded. With no further discussion the
43 motion carried 4-0 with Mayor Pro-tem Howe –aye, Councilor Larson –aye, Councilor
44 Lanon –aye, Councilor Colenda –aye.

45 **D. Discussion/ Approval of Resolution 2016-13 a Resolution Establishing a Fee for**
46 **Fingerprinting Through the Angel Fire Police Department**

47 Brad McCaslin , Police Chief explained that the Angel Fire Police department provides
48 fingerprinting to citizens who require them for background checks .It takes
49 approximately 15 to 20 minutes to complete a set . It also uses police department
50 supplies. At this time we do not charge for this service. The police department did an
51 informal survey by calling different agencies around the area and found that they were
52 charging anywhere from \$5.00 to \$40.00 for this service. The Angel Fire Police
53 Department is requesting to charge a \$10.00 fee for fingerprinting. Mayor Pro-tem

1 Howe made the motion to approve resolution 2016-13 a resolution establishing a fee for
2 fingerprinting through the Angel Fire Police department. Councilor Colenda seconded.
3 With no further discussion the motion carried 4-0 with Mayor Pro-tem Howe –aye,
4 Councilor Larson –aye, Councilor Lanon –aye, Councilor Colenda –aye.

5 **E. Discussion / Approval of Resolution 2016-12 a Resolution Appointing Burl Smith**
6 **and Don Borgeson to the Board of Directors for the Angel Fire Public**
7 **Improvement District (PID)**

8 Sally Sollars, PID Administrator explained that there were two openings on the PID
9 board and the board would like to have approval to appoint Don Borgeson and Burl
10 Smith. Mayor Pro-tem made the motion to approve resolution 2016-12 a resolution
11 appointing Burl Smith and Don Borgeson to the board of directors for the Angel Fire
12 Public Improvement District (PID). Councilor Larson seconded. With no further
13 discussion the motion carried 4-0 with Mayor Pro-tem Howe –aye, Councilor Larson –
14 aye, Councilor Lanon-aye, Councilor Colenda –aye.

15 **F. Discussion/ Approval of Resolution 2016-10 a Resolution Authorizing the**
16 **Assignment of Official Representatives and Signatory Authorities**

17 Fabian Mascarenas, Procurement Officer explained that this resolution is authorizing the
18 assignment of official representatives and signatory authorities for the Clean Water State
19 Revolving Fund. Mayor Pro-tem Howe made the motion to approve resolution 2016-10
20 a resolution to approve assignment of official representatives and signatory authorities
21 for the Clean Water State Revolving Fund. Councilor Lanon seconded. With no further
22 discussion the motion carried 4-0 with Mayor Pro-tem Howe –aye, Councilor Larson –
23 aye, Councilor Lanon –aye, Councilor Colenda –aye.

24 **G. Discussion/ Approval of Resolution 2016-11 a Resolution Approving a Contract**
25 **With Shuter Library for FY 2016-2017**

26 Fabian Mascarenas, Procurement Officer explained the Village of Angel Fire wishes to
27 support the Shute Library for FY 2016-2017 in the amount of \$4,000. In exchange the
28 library agrees to provide the following, 1. Free use of books, audios and related
29 materials by Angel Fire residents, 2. Free use of public access computer, 3. Free use of
30 public wireless network, 4.free copy, fax, printing, 5. free use of common grounds.
31 Services shall be provided at no less than 40 hours a week. Hours will vary depending
32 on the time of year. Mayor Pro-tem Howe made the motion to approve resolution 2016-
33 11 a resolution for a FY 2016-2017 contract with Shuter Library. Councilor Colenda
34 seconded. With no further discussion the motion carried 4-0 with Mayo Pro-tem Howe –
35 aye, Councilor Larson-aye, Councilor Lanon-aye, Councilor Colenda -aye.

36 **H. Discussion/Approval of a Listing Agreement –Exclusive Right to Sale Between the**
37 **Village of Angel Fire and Monte Verde Realty for the Sale of Lot 5, Block F ,**
38 **Monte Verde Subdivision Unit 1**

39 Fabian Mascarenas, Procurement Officer explained that the Village of Angel Fire has
40 decided to list the Kellen property located at lot 5, block F, Monte Verde subdivision
41 unit 1. The Village would like to sign a listing agreement with Monte Verde Reality.
42 The village attorney’s opinion is that Monte Verde Reality may represent us in the sale
43 of this property. It was suggested that the property market value be listed at \$10,000.
44 Mayor Pro-tem Howe made the motion to a approve a listing agreement ,exclusive right
45 to sale between the Village of Angel Fire and Monte Verde Reality for the sale of lot 5,
46 Block F, Monte Verde subdivision unit 1. Councilor Larson seconded. Councilor
47 Colenda disclosed that he worked at Monte Verde Reality. All other council members
48 did not have problem with him voting .With no further discussion the motion carried 4-0
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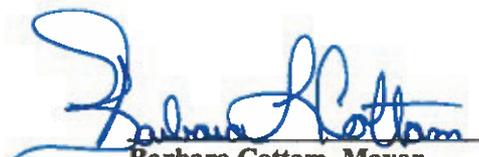
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- I. Discussion/ Approval the Acceptance of the New Mexico Clean and Beautiful Grant for FY 2016-2017 in the Amount of \$3,000**
Fabian Mascarenas , Procurement officer explained that the Village of Angel Fire applied for received a \$3,000 from the New Mexico Clean and Beautiful for two clean – up days and planting flowers and shrubs at village hall, fire department , community center and the median on N. Angel Fire road. Mayor Pro-tem Howe made the motion to approve the acceptance of the New Mexico Clean and Beautiful FY 2016-2017 grant for \$3,000. Councilor Lanon seconded. With no further discussion the motion carried 4-0
- J. Discussion/ Approval of Resolution 2016-14 a Resolution to Stop Accepting Personal Checks at the MVD and Establishing a New Checking Account for Fund 233 Motor Vehicle Department**
Bret Wier, Finance Manager explained that due to changes in the deposit requirements mandated by the New Mexico Motor Vehicle department the Village of Angel Fire will no longer be able to make MVD payments to the Wells Fargo bank account established and owned by the MVD. The village is now required to establish, manage and incur the expenses associated with a bank account for MVD deposits. It is recommendation of the finance department that the village MVD operations stop accepting personal checks as of August 1st. The finance department is also requesting authorization to establish a new bank account for MVD cash transactions. Mayor Pro-tem Howe made the motion to approve resolution 2016-14 a resolution to stop accepting personal checks at the MVD and establishing a new checking account for fund 233 motor vehicle department . Councilor Colenda seconded. With no further discussion the motion carried 4-0 with Mayor Pro-tem Howe –aye, Councilor Larson –aye, Councilor Lanon –aye, Councilor Colenda –aye.
- K. Discussion / Approval of Resolution 2016-15 a Resolution to Establish a New VIN Inspection Fee**
Bret Wier, Finance Manager explained that the Village of Angel Fire has expended monies in training fees, travel expense and employee time to get our MVD staff certified to perform VIN inspections. To perform such inspections the MVD staff is required to visually inspect the vehicle. This visual inspection may require the staff person to close the MVD office during the inspection. It is recommended by the MVD department to adopt a VIN inspection fee of \$10.00 per inspection. Mayor Pro-tem Howe made the motion to approve resolution 2016-15 a resolution to establish a new VIN inspection fee. Councilor Lanon seconded. With no further discussion the motion carried 4-0 with Mayor Pro-tem Howe –aye, Councilor Larson-aye, Councilor Lanon-aye, Councilor Colenda.
- L. Discussion/ Approval of Resolution 2016-16 a Resolution to Approve the FY 2016-2017 Interim Budget**
Bret Wier, Finance Manager explained that state statute requires that all local municipalities approve and submit an interim budget for FY 2016-2017. The budget has been approved by department heads, finance manager and village manager. The interim budget was presented to the public in compliance with the open meetings act on May 19, 2016. Mayor Pro-tem Howe made the motion to approve resolution 2016-16 a resolution to approve FY 2016-2017 interim budget. Councilor Larson seconded. With no further discussion the motion carried 4-0 with Mayor-Pro tem Howe –aye, Councilor Larson-aye, Councilor Lanon-aye, Councilor –Colenda –aye.

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Adjournment
Mayor Cottam adjourned the meeting at 6:08PM

Passed, Approved and Adopted on this 14th day in June, 2016


Barbara Cottam, Mayor

ATTEST:

Terry Cordova, Village Clerk

**ANGEL FIRE
POLICE DEPARTMENT**

3465 MOUNTAIN VIEW BLVD
ANGEL FIRE, NM 87710

Date : 05/24/2016
Page : 1
Agency : AFPD

Calls For Service Totals By Call Type

04/01/2016 to 04/30/2016

Call Type	Totals
10-44 Property Accident	1
10-89 Welfare Check	3
INFORMAT Informational	4
JUVY Juvenile Problem	1
PRACC Private Property Accident	1
S11 Abandoned Vehicle	1
S13A Suspicious Activity	2
S13P Suspicious Person	2
S22 Disturbance	4
S33 Shoplifting	1
S34 Criminal Damage	3
S37 Suspicious Incident	2
S40 Alarm	4
S52 Assault	2
S57 Fraud	1
S66 Lost / Found Property	1
S8 Lost / Missing Person	1
Grand Total for all calls	34

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Date : 05/24/2016
Page : 1
Agency : AFPD

Citation Totals By Violation

04/01/2016 to 04/30/2016

Violation		Total
12-10-4(A)	DISPLAY OF CURRENT VALID REGISTRATI	1
12-10-6(B)	UNINSURED MOTOR VEHICLE	2
12-6-1.1	SPEEDING	10
12-6-12.4	CARELESS DRIVING	1
12-6-12.5	DRIVERS TO BE LICENSED	1
12-6-3	Failure to Yield	1
12-6-4.3(D)	STOP SIGN VIOLATION	1
30-3-4	BATTERY	1
60-7B-1	MINOR IN POSSESSION OF ALCOHOL	1
	Grand Total	19

**ANGEL FIRE
POLICE DEPARTMENT**
3465 MOUNTAIN VIEW BLVD
ANGEL FIRE, NM 87710

Date : 05/24/2016
Page : 1
Agency : AFPD

Arrest Totals By Violation

04/01/2016 TO 04/30/2016

Violation	Total
30-3-4 BATTERY	1
Grand Total	1