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3 **VILLAGE OF ANGEL FIRE**
4 **Council Regular Meeting Minutes**
5 **Tuesday December 15th, 2015 at the Village Hall**

6 **Call to Order**

7 Mayor Cottam called the meeting to order at 5:30 PM

8 **Pledge of Allegiance**

9 Mayor Cottam called for the Pledge of Allegiance.

10 **Roll Call**

11 Present were Mayor Cottam, Mayor Pro-tem Howe, Councilor Germscheid, Councilor Lanon,
12 Councilor Colenda. Also present were Village Manager Richard Tafoya, and Village Clerk Terry
13 Cordova. A quorum was present.

14 **Approval of Agenda**

15 Mayor Pro-tem Howe made the motion to approve the agenda. Councilor Germscheid seconded.

16 Motion carried 4-0

17 **Approval of Consent Agenda**

18 **1. Approval of November 17th Regular Council Meeting Minutes**

19 Mayor Pro-tem Howe made the motion to approve the consent agenda, Councilor Lanon seconded

20 .Motion carried 4-0

21 **Requests and Responses from the Audience (Limited to 3 minutes)**

22 **1. James Marlin** –Gave his support of the Family Dollar store

23 **2. Rick Sprott**- Gave an update on the work being done by the wildfire protection committee

24 **Announcements and Proclamations**

25 **Reports:**

26 **a. Governing Body Report**

27 Councilor Lanon reported that the exit meeting for the 2015 audit went very well and that
28 the village will be turning its audit for 2015 on time.

29 Mayor Cottam stated that with Stuart Hamilton leaving the valley there would be an opening
30 of the hospital board and that they were looking for volunteers.

31 **b. Manager's Report**

32 Manager Tafoya reported on the NM City Managers Assoc. Winter Conference held earlier
33 this month in Albuquerque. (See attached)

34 **c. Staff Reports**

35 Tracy Orr, Grants and Projects gave an update on the Clean Water State Revolving Fund for
36 2016

37 Brad McCaslin, Police Chief gave an update on the police department (see attached)

38 Bret Weir, Finance Manager gave a report on the finance department (see attached)

39 Burl Smith, Building Inspector reported the the New Mexico Flood Plain conference will be
40 held here in 2017.

41 **Old Business-None**

42 **New Business**

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44 **A. County Update with County Commissioner Landon Newton**

45 Landon Newton, County Commissioner introduced the following people from the
46 county Chairmen Sabo, Commissioner Fernandez, Linda Gallegos, County Assessor,
47 Rebecca Hoy, Deputy County Clerk. Commissioner Newton reported on the revenues
48 and expenses for the county, thanked the village for their support with the ground water
49 MOU, said the county would continue working on a state wide EMS system. Went over
50 some of the items that are on the counties ICIP. Invited the council to Colfax County
51 Day at the legislature that will be held February 1st 2016. He also reported that county
52 manger Patricia Gonzalez has an office at the airport and is there Wednesday and
53 Thursday from 8 to 5.

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- B. Discussion/ Approval of Municipal Finance Advisor Services with RBC Capital Tracy Orr, Grants and Projects explained that the village has solicited quotes for the purpose of selecting a qualified financial advisor to assist the village with a variety of complex and high level financial services related to analysis, monitoring and reporting of financial performance of the village. These services will include the analysis of the village general fund, enterprise debt structure, village tax rate and fee structures as well as identification of alternative funding opportunities. We are procuring the financial advisor contract under small purchases per New Mexico statute 13-1-125 A &B. The contract will be for fiscal year 2015-2016 and may be extended up to three years. Mayor Pro-tem Howe made the motion to approve a municipal financial advisor services with RBC Capital Markets with the following changes, 1. 12 months not 48 and will be for one year and may be extended for three years, 2. Removal of the first paragraph on the fee schedule, 3. Adding to item 1 on fee schedule: and only upon mutual agreement in writing between the issuer and RBC Capital before and work is started, 4. adding to item 6 on fee schedule: upon mutual agreement in writing between the issuer and RBC Capital before any work is started. Councilor Colenda seconded. With no further discussion the motion carried 4-0**
- C. Discussion/ Approval to Purchase a New Grapple Truck**
Amos Torres, Public Works Director explained that the solid waste department has requested a quote for the grapple truck utilizing two separate pricing agreements. The cab/chassis will be with state NMDOT contract Rush Truck Centers in the amount of \$93,577.00 and the body/loader with all required components will be with NJPA Peterson Industries in the amount of \$66,116.04 for a total amount of \$159,693.04. The purchase will be made using the 525 wildfire protection fund account. Mayor Pro-tem Howe made the motion to approve the purchase of a grapple truck in the amount totaling \$159,693.04 utilizing NMDOT contract #22-000-00105 and NJPA contract #070313 PIL. Councilor Germscheid seconded. With no further discussion the motion carried 4-0
- D. Discussion / Approval of Resolution 2015-44 a Resolution to Approve the Budget Adjustment Requests for the Second Quarter of the 2016 Fiscal Year**
Bret Weir, Finance Manager explained that there were several needed changes to the 2015-2016 fiscal budget. These changes are a result of unanticipated and unbudgeted revenues and expenses that the village has encountered in the second quarter of the year. Several of the requested changes are due to emergency situations and the expenses have already been expended. Mayor Pro-tem Howe made the motion to approve resolution 2015-44 a resolution to approve the budget adjustments requests for the second quarter of the 2016 fiscal year. Councilor Germscheid seconded. With no further discussion the motion carried 4-0 with Mayor-Pro-tem Howe –aye, Councilor Germscheid –aye, Councilor Lanon-aye, Councilor Colenda –aye.
- E. Discussion/ Approval of Resolution 2015-45 a Resolution Amending Resolution 2003-07 Establishing Standards for Village Fleet Identification**
Burl Smith , Building Inspector explained that he is requesting that the building department vehicles be gray as the standard village vehicles are white and that street departments are red and that these colors are set by resolution . Mayor Pro-tem Howe made the motion to approve resolution 2015-45 a resolution amending resolution 2003-07 establishing standards for village vehicles fleet identification. Councilor Lanon seconded. With no further discussion the motion was carried 4-0 with Mayor Pro-tem Howe –aye, Councilor Germscheid –aye, Councilor Lanon-aye, Councilor Colenda –aye.
- F. Discussion / Approval of Resolution 2015-46 a Resolution Granting Site Plan Approval for a Family Dollar on a Portion of Lot 50,Moreno Valley Land 3rd Subdivision**
Burl Smith , Building Inspector explained that John Burkhardt Engineering ,representing Triple C Development ,Inc. has submitted a site plan for a Family Dollar Store generally

1 located south of Highway 434,north of the Seaton Building . This 1.23 acre tract of land
2 is zoned C-1 commercial, retail commercial district and is in the MVB overlay district.
3 The Planning and Zoning sends a positive recommendation. Mayor Pro-tem Howe made
4 the motion to approve resolution 2015-46 a resolution granting site plan approval for a
5 Family Dollar store on a portion of lot 50 Moreno Valley land 3rd subdivision. Councilor
6 Colenda seconded. With no further discussion the motion carried 4-0 with Mayor Pro-
7 tem Howe –aye, Councilor Germscheid –aye, Councilor Lanon-aye, Councilor Colenda
8 –aye.

9 **G. Discussion/ Approval of Resolution 2015-47 a Resolution Granting a Front Yard**
10 **Setback of Twenty One Feet Six Inches for an Addition Located at 121 Panorama**
11 **Way**

12 Burl Smith, Building Inspector explained that Brent Dunn is requesting a variance to
13 place a small entry way addition on the front of his house at 121 Panorama Way. Mr.
14 Dunn would like to put the addition over the current walkway deck that was there when
15 he purchased the property. This home is on a very steep lot and the road is not centered
16 in the right of way. Planning and Zoning sends a positive recommendation. Mayor Pro-
17 tem Howe made the motion to approve resolution 2015-47 a resolution granting a front
18 yard setback of twenty one feet six inches for an addition located at 121 Panorama Way.
19 Councilor Germscheid seconded. With no further discussion the motion carried 4-0 with
20 Mayor Pro-tem Howe-aye, Councilor Germscheid –aye, Councilor Lanon-aye,
21 Councilor Colenda-aye.

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25 **Adjournment**

26 Mayor Cottam adjourned the meeting at 6:52PM

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28 **Passed, Approved and Adopted on this 12th day in January, 2016**

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Barbara Cottam, Mayor

ATTEST:


Terry Cordova, Village Clerk



Manager's Report 12/15/2015

On Dec. 2-4 I attended the NM City Management Assoc. Winter Conference in ABQ.

It was a very good conference. The most meaningful topics for me specifically were fraud prevention and the business meeting for the Association where they discussed and passed a motion asking the NM Tax & Rev. for a more accurate and timely way for municipalities to receive GRT information and services.

**Village of Angel Fire
Council Meeting
December 15, 2015**

Finance Department Report

The council was informed that the 2014-2015 Audit was submitted on time. This was the first time in a decade an audit was submitted on time. The council was informed that we were required to commit to a date that each audit finding would be corrected. We had committed that each finding would be addressed no later than June 30, 2016. An updated BAR for the Wild Land Fires fund was distributed. The council was informed that the Finance Department was running behind on monthly revenue and expense reports due to the audit. We hope to be caught up by the first of the year.

**Bret E. Wier
Finance Manager**

**ANGEL FIRE
POLICE DEPARTMENT**

3465 MOUNTAIN VIEW BLVD
ANGEL FIRE, NM 87710

Date: 12/15/2015
Page: 1
Agency: AFD

Calls For Service Totals By Call Type

11/01/2015 to 11/30/2015

Call Type		Totals
10-44	Property Accident	1
10-54	Traffic Contact	1
10-57	Drunk Person	1
10-89	Welfare Check	1
AOA	Assist Other Agency	6
CIVSTBY	Civil Standby	2
HW	House Watch	2
INFORMAT	Informational	3
JUVY	Juvenile Problem	2
LARCENY	Larceny	1
PARKING	Parking Problem	1
ROV	Violation of Order of Protection	1
S21	Burglary	3
S21V	Burglary of Vehicle	1
S22D	Domestic	1
S35	Narcotics	1
S40	Alarm	3
S52	Assault	2
S57	Fraud	3
S66	Lost / Found Property	1
Grand Total for all calls		37

Citation Totals By Violation

11/01/2015 to 11/30/2015

Violation		Total
12-10-1.5	No Headlamps	1
12-10-1.6(A)	DIMMING OF HEADLIGHTS	1
12-10-4(C)	EXPIRED REGISTRATION	3
12-10-6(B)	UNINSURED MOTOR VEHICLE	1
12-6-1.1	SPEEDING	2
12-6-12.4	CARELESS DRIVING	1
12-6-12.6(A)(7)	DRIVING ON A REVOKED LICENSE	1
30-15-1	CRIMINAL DAMAGE TO PROPERTY	1
30-3-18	CRIMINAL DAMAGE PROPERTY OF HOUSEHO	1
30-3-4	BATTERY	1
30-3-9.2	BATTERY OF HEALTHCARE WORKER	1
5-2B-1(B)	BATTERY	1
	Grand Total	15

Arrest Totals By Violation

11/01/2015 TO 11/30/2015

Violation	Total
12-6-12.6(A)...	1
30-15-1	2
30-20-1	1
30-22-1	1
30-22-24	1
30-3-4	2
40-13-6	1
5-2B-1(B)	1
Grand Total	10