

VILLAGE OF ANGEL FIRE
Council Regular Meeting Minutes
Tuesday November 17th, 2015 at the Village Hall

Call to Order

Mayor Cottam called the meeting to order at 5:30 PM

Pledge of Allegiance

Mayor Cottam called for the Pledge of Allegiance.

Roll Call

Present were Mayor Cottam, Mayor Pro-tem Howe, Councilor Germscheid, Councilor Lanon, Councilor Colenda. Also present were Village Manager Richard Tafoya, Village Clerk Terry Cordova and Village Attorney Joe Canepa. A quorum was present.

Approval of Agenda

Mayor Pro-tem Howe made the motion to approve the agenda with the a change to Item D to adding the language "Preliminary Engineering Report for a water conveyance project. Councilor Germscheid seconded. Motion carried 4-0

Approval of Consent Agenda

1. Approval of October 20th Regular Council Meeting Minutes

Mayor Pro-tem Howe made the motion to approve the consent agenda, Councilor Lanon seconded .Motion carried 4-0

Requests and Responses from the Audience (Limited to 3 minutes) –None

Announcements and Proclamations

Mayor Cottam read proclamation 2015-03 recognizing November as National Diabetes Month

Reports:

a. Governing Body Report

Councilor Colenda reported on the Public Works Committee and their visit to the Village's water/wastewater department.

Councilor Germscheid reported on the solar project with Go Solar Go

b. Manager's Report

Manager Tafoya reported on the NLC Conference and his trip to Ruidoso to meet about wildfire protection.

c. Staff Reports

Brad McCaslin, Police Chief gave an update on the police department (see attached)

Bret Weir – Finance Manager, gave a report on the finance department (see attached)

Old Business

A. Discussion/Approval of an Ordinance Amending the 2010 Uniform Traffic Ordinance (UTO) (2nd Reading) (Public Hearing)

Mayor Cottam opened the public hearing at 5:47pm with no input the public hearing was closed at 5:48. Mayor Pro-tem Howe made the motion to approve the second reading of ordinance 2015-02 an ordinance adopting the New Mexico uniform traffic ordinance 2010 amendments compilation by reference. Councilor Lanon seconded. With no further discussion the motion carried 4-0 with Mayor Pro-tem Howe –aye, Councilor Germscheid –aye, Councilor Lanon-aye, Councilor Colenda –aye.

B. Discussion/Approval of an Ordinance Amending Chapters 7, and 12 of the Title 9 of the Village Code (2nd Reading) (Public Hearing)

Mayor Cottam opened the public hearing at 5:50pm with no input the public hearing was closed at 5:51pm. Mayor Pro-tem Howe made the motion to approve ordinance 2015-03 an ordinance amending chapters 7 and 12 of title 9 of the village code. Councilor Germscheid seconded. With no further discussion the motion carried 4-0 with Mayor Pro-tem Howe -aye, Councilor Germscheid –aye, Councilor Lanon-aye, Councilor Colenda –aye.

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6 **New Business**
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- 8 **A. Discussion/Approval of an Agreement Between County of Colfax and Village of**
9 **Angle Fire for Inmate Confinement**
10 Brad McCaslin, Police Chief explained that Vigil-Maldonado Detention Center has been
11 housing prisoners for the village for many years. The village has never had a formal
12 agreement with Colfax County in regards to this. Because of our new procurement
13 process and at the request of the procurement officer we are required to have a formal
14 agreement. Mayor Pro-tem Howe made the motion to approve an agreement for inmate
15 confinement between county of Colfax and Village of Angel Fire. Councilor
16 Germscheid seconded. With no further discussion the motion carried 4-0
- 17 **B. Discussion/ Approval of an MOU With the United States Marshals Service**
18 Brad McCaslin ,Police Chief explained that the primary mission of the task force is to
19 investigate and arrest ,as part of the joint law enforcement operations ,persons who have
20 active state and federal warrant for their arrest. The intent of the joint effort is to
21 investigate and apprehend local, state and federal fugitives, thereby improving public
22 safety and reducing violent crime. The Angel Fire Police department is requesting to put
23 one officer on this task force. This would allow a better line of communication and
24 working relationship with local, state and federal agencies. This would also make is
25 easier to request assistance when needed. Brad also stated that the MOU was reviewed
26 and approved by Village attorney Joe Canepa. Mayor Pro-tem Howe made the motion to
27 approve a United States Marshals service violent offender task force memo random of
28 understanding. Councilor Germscheid seconded. With no further discussion the motion
29 carried 4-0
- 30 **C. Discussion/ Approval to Accept a Contract Between Village of Angel Fire and**
31 **Gordon Environmental ,Inc. to Conduct a Study on Managing our Organic Waste**
32 Tracy Orr, Grants and Projects explained that the Village of Angel Fire applied for the
33 New Mexico Environment Department grant requesting \$30,000 to hire an
34 environmental firm to conduct a study for the development of an organic waste
35 management plan. This project will involve assessing the organic waste stream,
36 identifying alternatives to manage this waste stream and providing beneficial
37 alternatives for disposal. We were awarded \$30,000 for the grant and after issuing a
38 Request for Interest, selected Gordon Environmental, Inc. to conduct the study. Mayor
39 Pro-tem made the motion to approve contract 105 between the Village of Angel Fire and
40 Gordon Environmental, Inc. for a preliminary engineering report for the assessment of
41 the Village of Angel Fires organic waste management. Councilor Lanon seconded. With
42 no further discussion to the motion carried 4-0
- 43 **D. Discussion / Approval of Resolution 2015-37 a Resolution to Apply for Funding**
44 **From the New Mexico Water Trust Board for a Water Conveyance Project**
45 Tracy Orr, Grants and Projects explained that the Village is going to submit a planning
46 request to the Water Trust board to pay for the preliminary engineering report not only
47 for the SCADA system but for issues with wastewater and out tanks. This will allow for
48 a single report. Mayor Pro-tem Howe made the motion to approve resolution 2015-37, a
49 resolution to apply to the water trust board for a preliminary engineering report for a
50 water conveyance project. Councilor Germscheid seconded. With no further discussion
51 the motion carried 4-0 with Mayor Pro-tem Howe –aye, Councilor Germscheid –aye,
52 Councilor Lanon-aye, Councilor Colenda –aye.

1 **E. Discussion/ Approval of Resolution 2015-40 a Resolution to Approve an**
2 **Application for a New Ambulance for the 2017 EMS Fund Act Grant**
3 **Andy Bertges, Fire Chief explained the one of the three Village of Angel Fire**
4 **ambulances is in need of replacing. It has a noted increase in the amount of time spent**
5 **out of service due to mechanical problems. This grant will provide 75% of the expense,**
6 **we will have to provide the remaining 25% \$38,630.25. Mayor Pro-tem Howe made the**
7 **motion to approve resolution 2015-40 a resolution to approve an application for a new**
8 **ambulance for the 2017 EMS fund act grant. Councilor Germscheid seconded. With no**
9 **further discussion the motion carried 4-0 with Mayor Pro-tem Howe –aye, Councilor**
10 **Germscheid –aye, Councilor Lanon –aye, Councilor Colenda –aye.**

11 **F. Discussion / Approval of Resolution 2015-41 for the 2016 Regular Municipal**
12 **Election**
13 **Terry Cordova, Village Clark explained that the election code required the governing**
14 **body to call an election by resolution. This item fulfills that requirement. Mayor Pro-tem**
15 **Howe made the motion to resolution 2015-41 for the 2016 regular municipal election.**
16 **Councilor Germscheid seconded. With no further discussion the motion carried 4-0 with**
17 **Mayor Pro-tem Howe –aye, Councilor Germscheid –aye, Councilor Lanon-aye,**
18 **Councilor Colenda –aye.**

19 **G. Discussion/ Approval of Resolution 2015-42 a Resolution to Grant a Rear Yard**
20 **Setback of Eleven Feet for a Deck and Hot Tub Located at 181 El Camino Real**
21 **Burl Smith, Building Inspector explained that Dan and Cammie**

22 **H. Executive Session Per NMSA 10-15-1 H (7)**

23
24 **1) Threatened Litigation**

25 **A. McQuarrie Revocable Trust**

26 **Mayor Pro-tem Howe made the motion to go into executive session at 6:07 per NMSA**
27 **10-15-1 H 7. Councilor Lanon seconded. Motion carried 4-0 with Mayor Pro-tem**
28 **-aye, Councilor Germscheid –aye, Councilor Lanon-aye, Councilor Colenda –aye.**

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30 **Councilor Lanon made the motion to come out of executive session at 6:54pm.**
31 **Councilor Colenda seconded. Motion carried 4-0.**

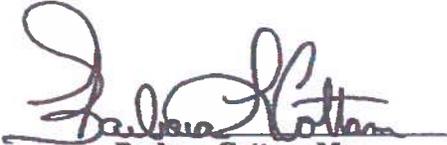
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33 **Mayor Cottam stated that only the items on the agenda were discussed and no decision**
34 **were made.**

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37 **Mayor Po-tem Howe made the motion to approve resolution 2015-43 a resolution that**
38 **the 2008-14 Mountain View Blvd corridor overlay zone amendments to the 2005-03**
39 **MVD ordinance were not properly enacted pursuant to state statue section 3-21-6B**
40 **requiring first a notice mailed to property owners and ordinance 2008-14 thus not**
41 **effective and is rescinded as far as enforcement against McQuarrie Revocable Trust and**
42 **all other property owners in the MVD. Resolved that the 2005-03 MVD ordinance is**
43 **valid and effective and shall apply for all building permit application until new**
44 **amendments are valid with proper notice. Resolved that Planning and Zoning shall hold**
45 **a hearing with proper notice on amendments pursuant to law. Councilor Colenda**
46 **seconded. With no further discussion the motion carried 4-0 with Mayor Pro-tem Howe**
47 **–aye, Councilor Germscheid –aye, Councilor Lanon-aye, Councilor Colenda –aye.**
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Adjournment
Councilor Lanon made the motion to adjourn at 6:59pm .Councilor Colenda seconded. Motion carried 4-0

Passed, Approved and Adopted on this 15th day in December, 2015


Barbara Cottam, Mayor

ATTEST:

Terry Cordova, Village Clerk

**Village of Angel Fire
Council Meeting
November 17, 2015**

Finance Department Report

The council was informed that the 2014-2015 Audit was on schedule and the Village audit should be submitted on time for the first time in 12 years. The council was also informed of the Finance Department restructuring. Waverly Bell will be promoted to the GL Accountant position. Amy Meuhleisen will be promoted to AP/Payroll Manager. The position of AR Manager will be eliminated and a new position of Utility Clerk will be added. This transition will allow us to recognize and reward current staff for their ongoing contribution to the operation of the Village and will save the Village approximately \$20,000 a year in payroll expenses.

**Bret E. Wier
Finance Manager**

National League of Cities (NLC) Conference Nov. 4 - 7

- Financial Strategies – Public/private partnerships, GO Bonds, and User fees
- Development – Asset/limitation analysis, Public /private partnerships, Value-added endeavors
- Networking

Ruidoso Wild land Fire Protection Visit Nov. 9, 2015

Amos and I met with Dick Cooke, Ruidoso's forest technician. He gave us a tour of the thinned area, 90% completed. The Forestry program is subsidized by the general fund because the fee they are charging is not enough to cover the technicians. Their project is well run and is an excellent model.

**ANGEL FIRE
POLICE DEPARTMENT**

3465 MOUNTAIN VIEW BLVD
ANGEL FIRE, NM 87710

Date: 11/17/2015
Page: 1
Agency: AFD

Calls For Service Totals By Call Type

10/01/2015 to 10/31/2015

| Call Type | Totals |
|----------------------------------|-----------|
| 10-44 Property Accident | 1 |
| 10-45 Injury Accident | 2 |
| 10-75 Stolen Vehicle | 1 |
| 10-89 Welfare Check | 2 |
| 911 911 Call | 2 |
| AOA Assist Other Agency | 3 |
| B&E Breaking and Entering | 1 |
| COWS OUT Cattle Out | 2 |
| DRTEST Driving Test | 1 |
| INFORMAT Informational | 2 |
| S11 Abandoned Vehicle | 1 |
| S13A Suspicious Activity | 2 |
| S13P Suspicious Person | 1 |
| S22 Disturbance | 1 |
| S25 Fire | 1 |
| S3 Hit and Run Accident | 1 |
| S35 Narcotics | 1 |
| S37 Suspicious Incident | 2 |
| S38 Theft | 1 |
| S40 Alarm | 3 |
| S42 Trespassing | 1 |
| S42N Trespass Notice | 1 |
| S48 Animal Complaint | 1 |
| S49 Harassment | 1 |
| S55 Open Door | 1 |
| S66 Lost / Found Property | 1 |
| S8 Lost / Missing Person | 1 |
| Grand Total for all calls | 38 |

Citation Totals By Violation

10/01/2015 to 10/31/2015

| Violation | Total |
|--|--------------|
| 12-6-12.6(A)(6) DRIVING ON A SUSPENDED LICENSE | 1 |
| Grand Total | 1 |

Arrest Totals By Violation

10/01/2015 TO 10/31/2015

| Violation | | Total |
|--------------------|------------------------------------|--------------|
| 30-31-23 | POSSESSION OF CONTROLLED SUBSTANCE | 2 |
| 30-31-25.1 | POSSESSION OF DRUG PARAPHERNALIA | 2 |
| Grand Total | | 4 |