

**VILLAGE OF ANGEL FIRE**  
**Council Regular Meeting Minutes**  
**Tuesday June 11<sup>th</sup>, 2013 at the Village Hall**

**Call to Order**

Mayor Cottam called the meeting to order at 5:30 PM

**Pledge of Allegiance**

Mayor Cottam called for the Pledge of Allegiance

**Roll Call**

Present were Mayor Cottam, Mayor Pro-tem Howe, Councilor Colenda, Councilor Welker and Councilor Germscheid was absent. Also present Village Manager Jay Mitchell, Village Clerk Terry Cordova. A full quorum was present.

**Approval of Agenda**

Mayor Pro-tem Howe made the motion to approve the agenda, Councilor Welker seconded. Motion carried 3-0

**Approval of Consent Agenda**

1. **Approval of May 28<sup>th</sup> Council Work Session Minutes**

2. **Approval of May 28<sup>th</sup> Regular Council Meeting Minutes**

Mayor Pro-tem Howe made the motion to approve the consent agenda, Councilor Colenda seconded. Motion carried 3-0

**Requests and Responses from Audience (Limited to 3 minutes) - None**

**Announcements and Proclamations**

Mayor Cottam announced the new proclamation declaring a drought emergency.

**Reports**

**a. Governing Body Report**

Mayor Pro-tem Howe stated that the beautification committee met today and they have a lot of energy and that we should see a lot of good things coming from them. He also thanked Mark Rivera and anyone else that helped put together the Steps to Achieve Compliance with Angel Fire Fuel Modification Requests.

**b. Manager's Report**

Manager Mitchell reported that he is still working with the Star 2 Star Phone Company to help reduce our phone costs. It is in the hands of the villages IT tech and as soon as we get his ok we will bring something forward. He also stated that he and Lupita met with the state auditor last week and had a meeting with Mrs. Martinez along with Mr. Harshwall to help define a timetable for the 2011 audit and to work out any outstanding issues.

**c. Staff Report- None**

**Old Business**

**A. Discussion/Approval of on Ordinance Amending Chapters 1,2,3,4,6,and 7 of Title 2,Personnel Policy of Village Code (2<sup>nd</sup> Reading ) (Public Hearing )**

Mayor Cottam opened the public hearing at 5:35pm. With no input it was closed at 5:35pm.

Mayor Pro-tem Howe made the motion to approve second reading of ordinance 2013-04 amending chapters 1, 2, 3, 4, 6, and 7 of title 2 personnel policy of the village code. Councilor Colenda seconded. With no discussion the motion carried 3-0 with Mayor Pro-tem Howe -aye, Councilor Welker- aye, Councilor Colenda -aye

**B. Discussion/ Approval of an Ordinance Granting a Zone Change on a 53 Acre Tract From C-2 (General Commercial) and R-3 (High Density Residential ) to O-4 (Golf Course & Recreational Area) (2<sup>nd</sup> Reading ) (Public Hearing )**

Mayor Cottam opened the public hearing at 5:36pm. Dan Rakes, Legal Counsel for the resort gave his support for the change. With no further comments the public hearing was closed at 5:37pm. Mayor Pro-tem Howe made the motion to approve second reading of ordinance 2013-05 granting a zone change on a 53 acre tract from c-2 (general commercial and r-3 (high

1 density residential) to o-4 (golf course & recreational area). Councilor Welker seconded. With  
2 no discussion the motion carried 3-0 with Mayor Pro-tem Howe –aye, Councilor Colenda –aye,  
3 Councilor Welker-aye  
4

5 **New Business**  
6

7 **A. Discussion/ Approval of Resolution 2013-15 for the 2013/2014 Holiday Schedule**

8 Manager Mitchell explained that this year we have taken off the January holiday Martin Luther  
9 King day and have added two half days at Christmas Eve and New Year’s Eve to give  
10 employees more time to spend with their families . Mayor Pro-tem Howe made the motion to  
11 approve resolution 2013-15 for the 2013/2014 holiday schedule. Councilor Colenda seconded.  
12 Motion carried 3-0 with Mayor Pro-tem Howe –aye, Councilor Welker –aye, Councilor  
13 Colenda –aye

14 **B. Discussion / Approval of Resolution 2013-16; Increasing Water/Sewer Rates ; Rescinding**  
15 **All Others**

16 Manager Mitchell explained that this resolution was required per the village’s ordinance 7-3-5 h  
17 and 7-4-3a requiring an annual rate increase to be effective each year July 1 at a rate equal to  
18 the Consumer Price Index (CPI). The CPI report for December 2012 reports a 5.7 % increase in  
19 the rate. Councilor Colenda asked why there were two different percentages between this  
20 resolution and the next one 2013-17. Manager Mitchell explained that there were two different  
21 categories on the CPI, one for services and one for maintenance. Mayor Pro-tem Howe made  
22 the motion to approve resolution 2013-16 increasing water/sewer rates rescinding all other.  
23 Councilor Colenda seconded. With no further discussion the motion carried 3-0 with Mayor  
24 Pro-tem Howe-aye, Councilor Welker-aye, Councilor Colenda-aye

25 **C. Discussion/ Approval of Resolution 2013-17 ; Increasing Meter Installation Charges and**  
26 **Bulk Water Fee; Rescinding All Others**

27 Manager Mitchell explained that this is what Councilor Colenda was talking about when he  
28 asked about the different percentages. The CPI for this is 6.7%. It should also be noted that  
29 there has not been an increase in these fees since 2006. Mayor Pro-tem Howe made the motion  
30 to approve resolution 2013-17 increasing meter installation charges and bulk water fees and  
31 rescinding all others. Councilor Colenda seconded. With no further discussion the motion  
32 carried 3-0 with Mayor Pro-tem Howe –aye, Councilor Welker –aye, Councilor Colenda- aye

33 **D. Discussion/ Approval of Resolution 2013-18 Re-naming Services Road to Darrell**  
34 **Benjamin Drive**

35 Mayor Cottam explained that Darrell was retiring after 30 years of service and the village would  
36 like to rename services road to Darrell Benjamin Drive. Mayor Pro-tem Howe made the motion  
37 to approve resolution 2013-18 renaming Services Road to Darrell Benjamin Drive located  
38 within the Village of Angel Fire. Councilor Colenda seconded. With no discussion the motion  
39 carried 3-0 with Mayor Pro-tem Howe –aye, Councilor Welker –aye, Councilor Colenda-aye

40 **E. Discussion/ Approval of Resolution 2013-19 Increasing the Schedule if Tap Fees for**  
41 **Multiple- Family Structures and Commercial ,Institutional and Industrial Enterprises**

42 Manager Mitchell explained that this was taken from 12 pages of an ordinance dated 1988.  
43 When the ordinance was amended in 1989 it stated that the rate would be republished as a  
44 resolution, which was never done. This resolution is the first of its type. Mayor Pro-tem Howe  
45 made the motion to approve resolution 2013-19 increasing the schedule of tap fees for multiple  
46 family structures and commercial, institutional and industrial enterprises. Councilor Colenda  
47 seconded. With no discussion the motion carried 3-0 with Mayor Pro-tem Howe –aye,  
48 Councilor Welker-aye, Councilor Colenda-aye

49 **F. Discussion/ Approval of Resolution 2013-20 Replacing Resolution 2007-24 and Updating**  
50 **Fees in Lieu of Water Rights Dedication for New Development , Construction and**  
51 **Additions to Existing Dwellings**

52 Manager Mitchell explained that the previous rate was a flat rate and it could be argued whether  
53 it was right or not. Most of the builders think that the flat rate was the wrong figure with the

1 differences in home sizes. I cannot say I have the builder's endorsement of this but I do have  
2 their understanding. Mayor Pro-tem Howe made the motion to approve resolution 2013-20  
3 replacing resolution 2007-24 and updating fees in lieu of water rights dedication for new  
4 development, construction and additions to existing dwellings. Councilor Welker seconded.  
5 With no further discussion the motion carried 3-0 with Mayor Pro-tem Howe -aye, Councilor  
6 Welker -aye, Councilor Colenda-aye

7 **G. Discussion of Solid Waste / Trash Services Revision**

8 Manager Mitchell explained that there was a resolution prepared but that there was not enough  
9 information on commercial uses to bring it before council. Rick Tafoya and Brian Bredthauer  
10 did some research including other municipalities. We did calculate fees based on the fees in Los  
11 Alamos only to find out that we were 15-18 % lower in the fees. There is a difference in size but  
12 it does replace the need. What also came out of this research is that our dumpsters have a better  
13 life than those in Los Alamos. What this will do is to allow the commercial businesses to decide  
14 how many dumpsters are needed based on their needs. Commercial light is set equal to that of a  
15 single dwelling of a house. Before it was \$30.00 a month. Most residence should be using the  
16 transfer station or the recycle park and not the first available dumpster. The plan is to get the  
17 rates out to the businesses to get their feedback and to make sure we have the inventory to  
18 support this. Councilor Colenda asked about the slash fees. Manager Mitchell stated that those  
19 were separate from this and those fees are being reviewed.

20 **H. Discussion/Approval of an Ordinance Amending Title 2 Adding Chapter 10 Catastrophic  
21 Leave (1st Reading ) (Public Hearing )**

22 Mayor Cottam opened the public hearing at 5:50pm with no input it was closed at 5:50pm.  
23 Manager Mitchell explained that with the approval of the second reading of the PTO this gives  
24 employees an opportunity to take their current sick leave bank and convert it to a catastrophic  
25 leave bank .The time period for this conversion will be July 3<sup>rd</sup> because that will be the time  
26 when we will have a complete leave total . We currently have 28 employees that qualify for this  
27 conversion and we will be working with them to get that done. This has had the review of the  
28 village's legal counsel. This is a good thing and is something that employees have asked for.  
29 Mayor Pro-tem Howe made the motion to approve first reading of an ordinance amending title  
30 2 adding chapter 10 catastrophic leave. Councilor Colenda seconded. With no further discussion  
31 the motion carried 3-0 with Mayor Pro-tem Howe -aye, Councilor Welker -aye, Councilor  
32 Colenda -aye

33  
34 Mayor Cottam announced that we do not have a meeting on June 25<sup>th</sup> that it has been moved to  
35 July 2<sup>nd</sup>.

36  
37 **Adjournment**

38 Mayor Pro-tem Howe made the motion to adjourn at 5:53 pm, Councilor Colenda seconded. Motion  
39 carried 3-0

40  
41 **Passed, Approved and Adopted on this 2<sup>nd</sup>, day in July, 2013**

42  
43  
44  
45  
46  
47  
48  
49  
50  
51  
52  
53  
  
Barbara Cottam, Mayor

ATTEST:

  
Terry Cordova, Village Clerk