

VILLAGE OF ANGEL FIRE  
Special Council Meeting Minutes  
Wednesday December 21<sup>st</sup>, 2011 at the Village Hall

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**I. Call to Order**

Mayor Hamilton called the meeting to order at 11:30AM

**II. Pledge of Allegiance**

Mayor Hamilton called for the Pledge of Allegiance.

**III. Roll Call**

Present were Mayor Hamilton, Mayor Pro-tem Howe, Councilor Germscheid, Councilor May, Councilor Welker. Also present was Village Clerk Terry Cordova. A full quorum was present.

**IV. Approval of Agenda**

Mayor Pro-tem Howe made the motion to approve the agenda as written .Councilor Welker seconded the motion. Motion carried 4-0.

**V. Business**

**1) New**

**A. Consider Approval of a Lease from Caterpillar to Replace a Grader**

Mayor Hamilton explained that we had sent back the John Deere and because we were not able to lease another one with John Deere Butch went out and got another one through Caterpillar and at a cheaper rate. Mayor Pro-tem Howe made the motion to approve a lease with Caterpillar for a grader. Councilor Welker seconded. Councilor Germscheid asked if there was any way to place a magnet on the grader. Mayor Hamilton stated that is was something we could look into. Motion Carried 4-0

**B. Consider a contract between the Village of Angel Fire and the Mercer Group**

Mayor explained that after the meeting on the 19<sup>th</sup> that he had decided to start looking for an interim administrator. The Mayor went on to say that he was put in touch with Gus Cordova of the Mercer Group. Mr. Cordova told the Mayor that he had 4 people that we may want to look at for this position .Mayor Hamilton went over the proposal. He knows we are in a budget crunch and that it is a temporary deal. His usual rate is from \$15,000 to \$20,000 dollars but he is willing to do it for \$2,000. He will put the whole thing together, the interview process, interview questions and help with the contract. Mayor Hamilton highlighted the areas he felt the interim person would work on, HR and our finances. Those are the most critical areas. There are two from New Mexico and two that are out of state. Gus would like to get started to try and get interviews set up for next week or the first week in January depending on every ones schedule .We also need to decide if we want to go outside of the council for interviewers . Mayor Pro-tem Howe made the motion to enter in to a search contract with the Mercer Group seeking an interim village administrator. Councilor Welker seconded. Councilor Germscheid has concerns that someone from the outside would not be able to grasp what we do here in just 3 months. Mayor Hamilton added that we would have to limit what they do and focus on two, possible three areas and the person will gather information to share with the department heads and how things can be handled. We cannot afford to have someone come in and for the first two months go around talking to the departments heads finding out everything that they are doing. Mayor Hamilton would like to see someone focused on HR and Finance. Councilor Germscheid would like to see the two local candidates be included in the interview process. Councilor Germscheid asked about moving cost for candidates that are out of town. Mayor Hamilton stated that the village would not be paying for any rent and could possibly be paying for moving expense depending on the circumstances. Mayor Pro-tem Howe stated that there was not anyone local that has any current experience and he would like to see what's out there. Councilor Welker agreed that someone from out of town would come in with a clean slate .Mayor Hamilton said that this was only for the interim and that the new council and Mayor would be picking the permanent administrator. Councilor May said she felt that connections in Santa Fe and not bring someone in from out of town were important to her. Councilor May asked were we got the Mercer Group from. Mayor Hamilton stated that Lupita put us in contact with Gus Cordova who is part of the Mercer Group and

1 Terry Cordova also stated that we have used the Mercer Group before to hire a finance  
2 director. Everyone agreed that the candidates should be in state or local. Everyone also  
3 agreed that there should be a small group of citizens involved in the interviewing. Dennis  
4 Edwards, Rick Sprout, Lynn Heafey will be contacted and asked to participate in the  
5 interviews.  
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7 **X. Adjournment**

8 Councilor May made the motion to adjourn the meeting at 12:08pm, Mayor Pro-tem Howe  
9 Second the motion. Motion carried 4-0

10 **Passed, Approved and Adopted on this 24<sup>th</sup> day in January 2012.**  
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18 **Stuart Hamilton, Mayor**

19 **ATTEST:**

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22 **Terry Cordova, Village Clerk**  
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