



## E. Applicant's Certification for Renewal/Replacement

I certify that: 1) I am the person named as the applicant in Part A of this Certificate of Eligibility; 2) parking placard number \_\_\_\_\_ expiring on \_\_\_\_\_ was issued to me; 3) there has been no change in my medical condition as originally certified by my physician. If requesting a replacement placard, explain why \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

### INSTRUCTIONS FOR COMPLETING CERTIFICATE OF ELIGIBILITY FOR DISABLED PLACARD

The use of parking placards for the mobility-impaired is limited to those with disabilities that limit or impair their ability to walk. NO other type of disability entitles an individual to apply for, be issued or use a parking placard. Any person who provides false information in order to acquire, or who assists an unqualified person in acquiring, a mobility-impaired parking placard is guilty of a misdemeanor and, if convicted, may be sentenced to a jail term of not more than one year or a fine of not more than \$1,000 or both.

1. Failure to complete any item as required will result in rejection of the Certificate of Eligibility and NO placard will be issued by the Motor Vehicle Division. Copies of the Certificate of Eligibility will not be accepted.
2. All original applications must include certification (Parts C & D) by a licensed physician. Provided that the applicant can provide their current placard number and its expiration date, applications for renewal or replacement may be self-certified (Part E) by the applicant. Placards issued for a temporary medical condition may not be renewed.
3. Take your properly completed Certificate of Eligibility to any Motor Vehicle Division field office for processing. NO placards will be issued from any other location. If application is for renewal of or replacement for an existing placard, customer must provide the old placard (or placard number) or otherwise submit a fully completed application form.
4. New Mexico law provides that placards issued for permanent medical conditions must expire on the same date as a license or identification card or 4 years from the date of application with proof of birth date, social security number and NM residency. No renewal reminders will be sent; it is your responsibility to timely renew your placard. Use of a voided or expired placard is the same as having no placard, and you will be subject to citation by local law enforcement.
5. Public Health and Welfare Code (42 U.S.C. 405) allows agencies that are required to be or that may be designated as voter registration sites under NVRA (such as state motor vehicle, general public assistance, and tax offices) to require social security numbers for their records administration.
6. If you require an accommodation under the Americans with Disabilities Act in order to complete this form, please contact our ADA Coordinator at P. O. Box 630, Santa Fe, New Mexico 87504-0630

- ◆ Law enforcement officials are provided information on each placard that is issued. You may be asked to provide identification to establish that you are the person entitled to use the placard. The ID card on the reverse may be used for that purpose when properly and legibly completed.
- ◆ When the vehicle is parked, the placard must be hung from the rearview mirror with the identification number and expiration date visible from the front of the vehicle. If there is no rearview mirror, place the placard on the dashboard with the identification number and expiration date visible.
- ◆ No reminder notices will be mailed prior to the expiration date on your placard.
- ◆ If your medical condition changes and you are no longer "mobility impaired" as defined in New Mexico law, you must return your placard to the Motor Vehicle Division, Placard Program, P.O. Box 1028, Santa Fe, NM 87504-1028 for cancellation. Placards of deceased holders should be returned to the same address.