



**VILLAGE OF ANGEL FIRE
RESOLUTION # 2012-33
COMPUTER AND INFORMATION TECHNOLOGY ACCEPTABLE USE POLICY RESCINDING ALL OTHER
RESOLUTIONS AND POLICIES**

WHEREAS, The Village's Computers and Information Technology is to be used responsibly, ethically, and in compliance with this Policy and relevant laws. No one shall attempt to degrade, hinder network performance, or deprive other users of Information Resources.

WHEREAS, The Village's Information Technology resources are for official use only. Users expressly waive any right of ownership or personal privacy regarding anything they create, store, send or receive on Village technology resources.

WHEREAS, The Village may access and disclose all data or messages stored on its systems or sent over its electronic mail system. The Village reserves the right to monitor communication and data at any time, with or without notice, to ensure that Village property is being used only for business purposes.

WHEREAS, Village employees and elected officials shall refrain from using personal email addresses to conduct Village business and will utilize Village email addresses to the maximum extent possible.

WHEREAS, Confidential information shall be protected from unauthorized viewers or requestors. Employees are responsible for backing up important information on network drives.

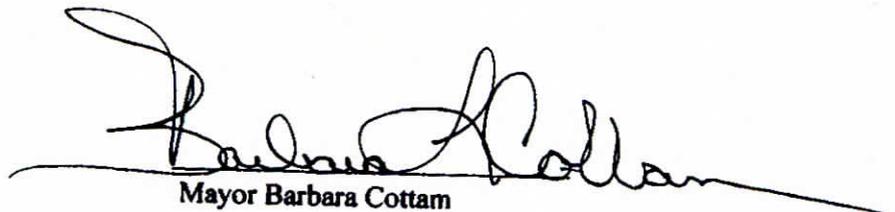
WHEREAS, The e-mail and voicemail systems are not to be used to solicit or proselytize for commercial ventures, religious or political causes, outside organizations or other non-job-related solicitations. The display of any kind of sexually explicit image or document on any Village system is forbidden.

WHEREAS, Only legally licensed software may be installed on the Village computers. Where an individual participates in an electronic newsgroup, blog, chat room, social networking or similar electronic forum, and is identified as a Village employee, the employee must refrain from any endorsement or appearance of endorsement by the Village of any political party, or candidate or of any commercial product or entity, unless previously duly authorized to do so by the Village Administrator.

WHEREAS, Failure to comply with the Computer and Technology Resource Usage Policy may result in disciplinary action up to and including termination of employment.

NOW THEREFORE BE IT RESOLVED by the Angel Fire Village Council to hereby approve the computer and information technology resolution, rescinding all other resolutions and policies.

PASSED, APPROVED AND ADOPTED THIS 9th day of October 2012.


Mayor Barbara Cottam

ATTEST:


Terry Cordova, Village Clerk